

CHAPTER ONE

HISTORY

1.1 Background

Afe Babalola University is the brainchild of Aare Afe Babalola, B. Econs Lond; LL.B (Rons) Lond; BL; FFPA; FNNIALS, FCI Arb; LL.D; Senior Advocate of Nigeria (SAN); Doctor of Letters (LL.D); Officer of the Order of the Federal Republic (OFR), and Commander of the Order of the Niger (CON), a former Pro-Chancellor and Chairman, Governing Council of the University of Lagos, Nigeria, a former Chairman of the Committee of Pro-Chancellors of Nigerian Universities and **Ambassador of ECOSOC**.

The Afe Babalola University is a product of a mind disturbed by the incurable problems afflicting government universities and the quality of graduates being produced each year. As a Pro-Chancellor and Chairman of the Committee Pro-Chancellors of Nigerian Universities, Aare Afe Babalola found that the problems bedeviling the university system were due to lack of commitment on behalf of the staff and want of emotional attachment to their various institutions as in case of a private or personal establishment. It is common knowledge that workers in public institutions often display lackadaisical attitude towards government work with the justification that it is not their father's business.

The Founder believes that the time has come when private individuals should stand up to the challenge of providing affordable and qualitative tertiary education as it is done in other countries like the Ivy League universities in the United States and other leading universities in Europe. These are classic examples of how and why private universities are more successful than public universities as evidenced by the quality of graduates they produce and their performance in the competitive world field. For example, Japan which has the highest number of private universities is indisputably, a leader in the field of technology; which goes to show that private institutions offer brighter prospects of qualitative tertiary education. This is because the proponents of these great private universities have dreams, ideas and objectives about the type of university they want. They establish codes of conduct and disciplinary measures which are pursued religiously and rigorously.

1.2 Location

Afe Babalola University is located on 130 hectares of land at Km 8.5 Afe Babalola Way, Ado-Ekiti, directly opposite the Federal Polytechnic, Ado-Ekiti in Ekiti State, Nigeria.

1.3 Vision

The vision of the University is **“to be a world-class educational centre of excellence in academics, character, sports and vocational development”**.

This vision is guided by the need to produce professionals who are sound and agile. Through its academic and professional programmes, graduates of the University will emerge as people with professional skills and become business owners; thus assuring each of them, a job after graduation.

The Founder dreams of leaders and achievers who would be self-reliant, kind, generous, considerate and sportsman-like. His guiding principle that “it pays most who works hardest” shall be taught, applied and practised regularly. Students shall be made to believe in the golden rule that no matter one’s background, nothing is impossible; and with hard work, one can make it to the top.

In form and structure, Afe Babalola University is conceived as a citadel for the promotion of an authentic learning environment that puts intellectualism at the centre of its tradition.

The temperament of universality and excellence shall be imbibed and shall be evident at every level of academic decision making in all facets (units, departments, directorates, colleges, general administration) of the University.

The vision is in line with the policy of the federal government which encourages public private partnership. The Founder has deployed his vast contacts in business and professional circles to muster support for the fulfillment of the vision.

1.4 Mission

Afe Babalola University is a result-oriented institution for producing highly skilled and socially relevant graduates, who are capable of applying scientific knowledge for the resolution of social and technological problems. The University is equally committed to transforming students into expert thinkers, innovative managers and resourceful technocrats in all fields of learning. The

context of the University is morally and spiritually holding, with a stable academic calendar, a fully stocked library, state-of-the-art laboratories and an excellent road network.

1.5 Mandate

The University's mandate is to pioneer total excellence along the parametres of teaching, research, performance, sports, community impact and scholarship.

1.6 Core Values

These include industry, discipline, service, integrity and good character

1.7 Philosophy

The Founder of the University strongly believes in the development of graduates, who appreciate the value of the dignity of labour and who are problem solvers, self-reliant, employers of labour, highly productive and globally relevant in every sphere of human endeavour. The University will inculcate and foster certain core values, which include: industry, service, integrity, discipline and good character.

The University compares notes, shares experiences, twines and collaborates with relevant tertiary institutions around the world in the area of staff development, students and staff exchange programmes, library twining and summer programmes.

1.8 Goals and Objectives

To achieve its mission and fulfill its purposes, Afe Babalola University has set forth specific goals and objectives. The goals describe the results desired from the University's well-structured educational programmes; while the objectives set forth the general guidelines to be followed on the path to reaching those goals.

1.8.1 Goals

The goals set by Afe Babalola University as a unique citadel of learning are, to:

- i. encourage a balance between academic excellence, professional ethics and practical competence among students;
- ii. encourage daily consistency and personal integrity among the students;

- iii. pursue academic excellence through outstanding teaching and the promotion of research and community service at the local, state, national, regional, continental and international levels;
- iv. create and promote inter-disciplinary and international scholarship and education, while sustaining foundational disciplines;
- v. define and lead emerging disciplines and intellectual paradigms that create knowledge and to promote the translation of that knowledge to the benefit of society;
- vi. develop new learning opportunities that build on these paradigms and create student engagement in the context of a community of scholars; and
- vii. foster effective concern for environmental well-being, justice, peace and compassion and commitment to their promotion in the contemporary world;

1.8.2 Objectives

In order to achieve these goals, the University has set itself an agenda to pursue the following objectives which are, to:

- i. establishment in Ado-Ekiti a world class institution of higher learning which combines the acquisition of knowledge with its practical application in training graduates of high integrity and of international recognition;
- ii. provide an environment of international standards for learning, research, acquisition of specialised skills and comprehensive training of students, empowering them to apply knowledge and skills to the benefit of society;
- iii. complement the effort of government in bridging the yawning unemployment gap by creating employment opportunities for Nigerians;
- iv. develop and continuously update a modern library including a digital library to encourage research and publication and to promote a “community of learning” atmosphere, global interaction as well as promote scholarship and conduct research in all fields of human endeavour to advance learning and provide solutions to developmental problems for the benefit of society and mankind;
- v. develop and offer specialised, flexible and innovative programmes for specialised and non-specialised undergraduate and post-graduate degrees and non-degree programmes, thus creating a balance between academic excellence, professional ethics and practical

competence among a critical mass of human capital, who are imbued with a high sense of responsibility, individuals initiative as well as with capacity for analytical, creative and practical thinking;

- vi. promote effective communication among academic community, students and the public in order to produce specialists competent to bring about research aimed at creative inventions and practical contributions towards the advancement of knowledge, technological development and the creation of wealth;
- vii. establish a centre for entrepreneurial studies to stimulate job creation abilities in students from the onset of their studies;
- viii. establish a creative and lifelong education centre for the purpose of facilitating non-degree and vocational skills programmes;
- ix. encourage and promote the advancement of learning and hold out to all persons without distinction of race, creed, sex and religious or political conviction the opportunity to acquire university education and;
- x. undertake other activities appropriate for teaching, research and community service as expected of a university of high standard.

1.9 Strategies for Achieving the Stated Objectives

The major University-wide strategies to be adopted in achieving the objectives of Afe Babalola University are premised on a platform of these basic characteristics:

- i. assistance by way of scholarships and job opportunities on campus to brilliant but indigent students;
- ii. excellence in educational programmes that are affordable to students;
- iii. commitment to attracting and retaining world-class teaching staff, along with competitive employee compensation and support for success;
- iv. institutional agility and resource flexibility in order to capture emerging opportunities and to be readily and creatively responsive to the needs of constituent stakeholders at the local, state, national, regional, continental and international levels;
- v. undergraduate and post-graduate programmes in various disciplines that meet the students' need for solutions to art, science and technological challenges. The

University is accessible to diverse markets and offers curricula designed to serve their needs;

- vi. courses are broad-ranged and integrated to facilitate the required creativity and productivity of students;
- vii. the University emphasises student-centred learning environments, engaging academic variety and student diversity with the goals of providing a holistic and collaborative approach to learning, learning through discovery, experience and innovation, and effective use of information;
- viii. the University has developed innovative means of providing financial assistance to deserving indigent students, with due regard to competitive recruitment of qualified students, cost of education and student need, enrolment characteristics, scholastic achievement and educational enrichment;
- ix. the University has developed information technology and widespread access as a catalyst in the execution of other strategies, especially in the creation of new mechanisms for effective engagement of service;
- x. the University has created and expanded academic facilities such as lecture rooms, e-learning platforms, ICT centre, library, laboratories and studios to support innovative teaching and learning;
- xi. the University provides learning experiences for students through hands-on community service and internship opportunities that complement their career objectives;
- xii. the University publicizes and promotes institutional achievement and staff and student accomplishments among the constituent stakeholders to enhance national and international visibility;
- xiii. there will be formal assessment of students' outcomes at the university level at least every other year and more frequently, there will be assessment of the outcomes and effectiveness of academic programmes, courses and targeted initiatives in the interest of continuous improvement;
- xiv. all students will take compulsory courses that cut across all programmes being undertaken. They include courses like Chinese, French, one Nigerian language, Phonetics and Use of English, Communication Skills, Logic, Creative Thinking,

African Culture and Ethics, Entrepreneurship as well as Basic Education in Practical Agriculture;

- xv. the University operates a non-discriminatory students' admission policy on the basis of gender, tribe, religion, political leaning or physical disability;
- xvi. only candidates that are highly qualified and able to benefit from good University education will however, stand good chance of being admitted;
- xvii. admission of students is through the Unified Tertiary Matriculation Examination (UTME) together with a selection process that will from time to time be determined by the university;
- xviii. the method of instruction is face-to-face interaction for a normal 17 week semester for proper educational impartation of knowledge;
- xix. the use of modern communication facilities available in imparting knowledge to students shall continually be employed;
- xx. practical and tutorial are also designed and students are given opportunities to think out projects and work under supervision;
- xxi. online approach to student-teacher communication is in place to ensure student-teacher interaction. To this end, every staff and student will own a computer for their use. However, there will be a restriction on the use of telephones by students in order to avoid unnecessary distractions;
- xxii. there would be continuous assessment as part of the grading systems to ensure that students are up to date on their studies;
- xxiii. the university undertakes a periodic curriculum review that takes into account feedback from organisations and employers of labour and NUC Benchmark Minimum Academic Standards (BMAS);
- xxiv. all students will have access to welfare, career planning and placement services and accommodation in well-equipped and functional halls of residence; and
- xxv. opportunities would be provided for staff and facility evaluation exclusively by students.

1.10 Logo



The Logo of the University consists of a star, an open book and a cross all embedded on a shield with an inscription of her name and motto. The star, which signifies light of knowledge, is golden and stands on a red background. The blue cross is mounted on a white background. The open book stands for knowledge.

1.11 Motto

The Motto of the University is “*Labor, Servitium et Integritas*” meaning “**Industry, Service and Integrity**”.

1.12 University Colours

The University has four main colours, which are: gold, red, blue and white. The golden colour stands for wisdom while the red stands for power and strength. Blue signifies sincerity white stands for purity. Students of the university will be given the opportunity to acquire all these attributes.

1.13 College Colours

The following are the colours of the college hoods:

College of Engineering	-	Brown
College of Law	-	Purple
College of Medicine and Health Sciences	-	Red
College of Sciences	-	Yellow

College of Social and Management Sciences - Orange

1.14 University Anthem

The University has an anthem specially composed by the Founder. The anthem depicts the philosophy, vision and mission of the University. Every student is expected to learn and be able to recite the anthem every day and at every official functions of the University.

The Anthem runs thus:

ABUAD we come;

Oh, Oh ABUAD we come (2ce)

Founded by Afe Babalola, a believer in industry and determination;

A unique environment with aesthetic structures,

A beacon university,

Delivery unequalled.

Designed for high quality education;

To mold character and infuse knowledge;

Out to lead others;

Proud of ABUAD, the launching pad to excellence;

With determination, and faith in ABUAD philosophy of industry, services and character;

Our future for greatness;

And excellence is assured (3ce).

CHAPTER TWO

ORGANISATIONAL STRUCTURE AND ACADEMIC PROGRAMMES OF THE UNIVERSITY

2.1 Bodies and Officers

Main bodies and officers of the university are as follows:

- a. Board of Trustees;
- b. Chancellor;
- c. Pro-Chancellor;
- d. The Governing Council;
- e. The Senate;
- f. The Vice-Chancellor;
- g. The Deputy Vice-Chancellor (Academics);
- h. Deputy Vice-Chancellor (Administration);
- i. Congregation;
- j. Convocation;
- k. Registrar and Secretary to the Governing Council;
- l. The Bursar;
- m. The University Librarian;
- n. Provost of Colleges/Post-Graduate School;
- o. Directors of the various Directorates namely: Students' Affairs, Academic Planning, Quality Assurance, Works and Services, Information and Communication Technology (ICT), Open Distance Learning (ODL), Part-Time Programmes, Corporate Affairs, Health Services and Sports, SIWES, Research Innovations and Linkages;
- p. Heads of Departments/ Programmes/ Units; and
- q. Board of Fellows

2.2 Academic Programmes

The University is conventional in orientation with degree programmes in Colleges of Sciences, Social and Management Sciences, Law, Medicine and Health Sciences and Engineering. The programmes under each College are as follows:

2.2.1 College of Engineering

- i. B.Eng. Mechanical Engineering
- ii. B.Eng. Mechatronics Engineering
- iii. B.Eng. Electrical/Electronic Engineering
- iv. B.Eng. Computer Engineering
- v. B.Eng. Civil Engineering
- vi. B.Eng. Petroleum Engineering
- vii. B.Eng. Chemical Engineering

2.2.2 College of Law

1. Private and Business Law
 - i. LLB. Law
2. Public and International Law
 - i. LLB. Law

2.2.3 College of Medicine and Health Sciences

- i. B.Sc. Anatomy
- ii. B.Sc. Biochemistry
- iii. B.Sc. Physiology
- iv. B.Sc. Pharmacology
- v. B.Sc. Medical Laboratory Science
- vi. B.Sc. Nursing
- vii. B.Sc Public Health
- viii. Optometry (OD)
- ix. Pharmacy (Pharm D)
- x. Dentistry (B. Ds)

Faculty of Clinical Sciences

1. Department of Hematology
2. Department of Medical Microbiology and Parasitology

3. Department of Chemical Pathology
4. Department of Morbid Anatomy and Histopathology (Anatomic Pathology)
5. Department of Medicine
6. Department of Surgery
7. Department of Obstetrics and Gynecology
8. Department of Pediatrics
9. Department of Nutrition and Dietetics
10. Department of Clinical Pharmacology and Therapeutics.

2.2.4 College of Sciences

- i. B.Sc. Microbiology
- ii. B.Sc. Human Biology
- iii. B. Agric (Agricultural Sciences)
- iv. B.Sc. Biotechnology
- v. B.Sc. Biochemistry
- vi. B.Sc. Chemistry
- vii. B.Sc. Industrial Chemistry
- viii. B.Sc. Petroleum Chemistry
- ix. B.Sc. Mathematics
- x. B.Sc. Computer Science
- xi. B.Sc. Geology
- xii. B.Sc. Physics
- xiii. B.Sc. Architecture

2.2.5 College of Social and Management Sciences

- i. B.Sc. Economics
- ii. B.Sc. Accounting
- iii. B.Sc. Banking and Finance
- iv. B.Sc. Business Administration
- v. B.Sc. Marketing
- vi. B.Sc. Entrepreneurship
- vii. B.Sc. Political Science

- viii. B.Sc. International Relations and Diplomacy
- ix. B.Sc. Peace and Conflict Studies
- x. B.Sc. Intelligence and Security Studies
- xi. B.Sc. Media and Communication Studies
- xii. B.Sc. Social Justice
- xiii. B.Sc. Tourism and Events management
- xiv. B.Sc. Sociology
- xv. B.A. Performing Arts

2.3 Halls of Residence

The University has **Thirteen Halls of Residence comprising four male, four female, one Summer Hostel at the main campus, one male-medical hostel, one female-medical hostel at Clinical College area and two postgraduate (P.G) hostels; one for male and one for female at the Postgraduate School.**

The students' hostel facilities can accommodate over eight thousand, seven hundred and seventy-four (8774) students in one-bed, two-bed, three-bed and four-bed-room accommodations. In each of the halls of residence, there are spaces provided for common rooms, reading rooms, butteries, beauty salons, porters' room and administrative offices. All students of Afe Babalola University reside on campus.

2.4 Cafeteria

There are **eight (8)** strategically located cafeterias: (Cafeteria 1, which is the oldest, Cafeteria 2, TDC Cafeteria 3, Smoothy Shack Cafeteria 4, Staff Cafeteria 5, Medical Cafeteria 6, Season Deli 7, Captain Cook Cafeteria 8) on Afe Babalola University campus. There are two cafeterias that can each serve to sit 1000 students dining at the same time. They are both expansive, free structures equipped and furnished for the all-round comfort of their users. **There is a staff restaurant which is comfortable and well-furnished for the comfort of the staff.** The fourth cafeteria is located at the University unique Talent Discovery Centre. The cafeteria overlooks the swimming pool and has a fascinating appeal to users. **Four other new cafeteria with 4000 capacity and many serving points have been constructed to provide for the growing students population.**

2.5 Staff Quarters

There are nine blocks of three-storey 3-bedroom flats apartments and each block consists of eight flats. There are 3 blocks of 2-bedroom flats with a total of 66 flats and two blocks of 1-bedroom flat with a total of 66 flats. Altogether there are a total of 72 three bedroom flats, 42 two bedroom flats and 72 one bedroom flats.

2.6 Guest House (ABUAD INN)

The University operates a 250 room Guest House of a five-star status (ABUAD INN) located on the University Campus. Parents visiting their wards are always welcome.

2.7 University Ventures

In addition to the Guest House, the University has a water plant for production of bottled and sachet water, printing press, laundry and a bakery which produces 15 different varieties of bread.

2.8 Laboratories

The University is a research-based institution and a result oriented one. Hence, premium is placed on world class, fully equipped laboratories that are housed in all the colleges. The laboratories are fully furnished with specialised equipment for multi-disciplinary research in Biological Sciences, Chemical Sciences, Physical Sciences, Pharmacology and Therapeutics, Medical, Physiology, Anatomy, Medical Biochemistry amongst other laboratories. All the laboratories are fully air-conditioned for the comfort of the teachers and students.

2.9 Lecture Theatres

The University has ultra-modern classrooms, lecture theatres and an amphitheatre capable of sitting up to 2500 students, a fully air-conditioned multi-purpose hall capable of sitting up to 2500 students.

2.10 Information and Communication Technology (ICT) Facilities

The University is running on a 1gb/s broadband connect via optic fibre thereby making Internet /Wifi available to all students 24/7. 54 Units of Electronic Innovative Boards were installed in the classroom for effective collaborative and interactive teaching. E-Learning Platform, and 3000

computers units are available for the students use apart from the bring your own device (BYOD) strategy put in place by the University. ICT facilities are available in the academic areas, administrative areas, students' hostels, staff quarters, sports complex and recreational areas.

2.11 Library

Afe Babalola University has a library which can rightly be described as the University's Centre for Learning resources and its research nerve centre. **It is located on the third floor of the College of Sciences and already has thousands of books in all the disciplines.** In addition, there is a separate physical and e-libraries for all the colleges with internet facilities.

2.12 Infrastructural Facilities

These include 25 boreholes (15 domestic and 10 industrial), street lights; industrial generators, central sewage system, water treatment plant and water works, comprising large overhead tanks, surface water tanks and underground reservoirs with one million litre capacity with **good road network**. All these have been put in place to make campus life conducive for learning to both students and staff.

2.13 Multipurpose Halls

i. Alfa Belgore Hall

The University has a multipurpose hall capable of sitting 7000 students currently being used for student registration, matriculation, convocation and examination.

ii. Owolabi Hall

This hall has a sitting capacity of

2.14 Sports Facilities

The University has modern sports facilities for volley ball, tennis, hand ball, badminton, basketball and an ultra-modern football pitch. An ultra-modern university sports complex currently exists on the campus. The complex provides for in-door games like swimming, basketball and squash, scrabble, monopoly, chess among others. It also serves as a recreation centre for both staff and students. Facilities such as music and dancing halls, restaurant, salon and tuck shops are provided in this complex.

2.15 ABUAD Multi-System Teaching Hospital (*Recast)

This

2.16 Other Facilities

Planetarium

Fire Fighting Service

Health Centre

PCTF Auditorium

College Complexes

2.17 ADMISSION REQUIREMENTS (*TO BE REVIEWED)

College of Sciences

S/N	PROGRAMME	ADMISSION REQUIREMENTS		REMARKS
		UTME	DIRECT ENTRY	
1	Mathematics	Five credit passes at SSCE (or its equivalent including English, Physics and Mathematics and any other two subjects, Further mathematics, Chemistry, Biology and Agricultural science for a degree in Statistics, any science subject is	Two A level passes in Mathematics and physics and or Chemistry.	UTME subjects are English, Mathematics and physics, and one of chemistry, Biology, Geography and Economics in order of preference.
2	Physics			
3	Statistics			

Afe Babalola University, Ado-Ekiti: Students' Handbook

		acceptable in place of physics.		
4	Computer Science	Five credit passes at SSCE (or its equivalent) in English, Physics, Mathematics, Chemistry and either Geography or Biology.	A level passes in Mathematics, Physics and Chemistry.	UTME subjects are English, Mathematics, Physics and Chemistry.
6	Chemistry	Five credit passes at	Two A level passes	UTME subjects are
7	Biochemistry	SSCE (or its equivalent) in English, Chemistry, Physics, Mathematics and Biology	in Chemistry, and any one of Physics, Mathematics or Biology in the order.	English, Chemistry, Mathematics, any one of Physics, Geography or Biology
8	Human Biology	Five credit passes at	At least two A level	UTME subjects are
9	Zoology	SSCE (or its	passes in Biology,	English, Biology,
10	Microbiology	equivalent) in	Botany, Zoology	Chemistry and any
11	Plant Science B	English, Biology, Chemistry, Mathematics and any other science subject	and Chemistry or Physics.	other science subject.
12	Sport Sciences	Five credit passes	Two A level passes	UTME subjects are
13	Sports Administration and management	(or equivalent) English, Mathematics,	in relevant subjects	English and other subjects.
14	Exercise Physiology	Biology and other		

Afe Babalola University, Ado-Ekiti: Students' Handbook

15	Sports Psychology and coaching sports	two relevant subjects.		
16	Journalism and marketing			

College of Social and Management Sciences

S/N	PROGRAMME	ADMISSION REQUIREMENTS		REMARKS
		UTME	Direct Entry	
1	Economics	Five credit passes at SSCE (or its equivalent) in English, Mathematics, Economics and any other two relevant subjects. Geography is compulsory for Tourism and Events Management.	A level passes in English, Mathematics and Economics.	UTME subjects are English, Mathematics and Geography and Economics in order of preference
2	Accounting			
3	Banking and Finance			
4	Business Administration			
5	Tourism and Events Management			
6	Media and Communication Studies	Five credit passes at SSCE (or its equivalent) including English	Two A level passes in Mathematics	UTME subjects are English, Mathematics and any other two Art or Social science subjects.

--	--	--	--	--

College of Law

S/N	PROGRAMME	ADMISSION REQUIREMENTS		REMARKS
		UTME	Direct Entry	
1	Law	Five credit passes at SSCE (or its equivalent) in English, Literature in English and two other Arts or Social Sciences subjects	Two A level passes in Arts and English, Social Sciences subjects including English Literature Upper credit passes in OND in addition to 5 credits at SSCE (or its equivalent) may be considered.	UTME Subjects are Literature in English and any two Arts or Social sciences subjects

College of Arts (*Recast)

S/N	PROGRAMME	ADMISSION REQUIREMENTS		REMARKS
		UTME	DIRECT ENTRY	
1	Linguistics	Five credit passes at SSCE (or its equivalent) at one sitting or six credit passes at not more than two sittings which must	Two A level passes in English literature and at least one other Arts subject	UTME subjects are English, Literature in English, one Art subject and any other subject.
2	History and International Studies			
3	Theatre Arts			
4	Philosophy and Religious studies			

5	English language	include credit passes in English, Mathematics, Literature in English and any other two Arts subjects		
---	------------------	--	--	--

College of Medicine and Health Sciences

S/N	PROGRAMME	ADMISSION REQUIREMENTS		REMARKS
		UTME	DIRECT ENTRY	
1	Medicine and Surgery	Five credit passes at SSCE (or its equivalent) including English, Mathematics, Biology, Chemistry and Physics at one sitting.	A level passes in Biology, Chemistry, Physics or Mathematics.	UTME subjects are English, Physics, Chemistry and Biology.
2	Nursing Sciences and Midwifery			
3	Medical Lab. Technology			

2.16 Development of Academic Programmes (*TO BE REVIEWED)

College of Sciences

S/N	Department	Programme	Degree	Commencement Year
1	Mathematical and Physical Sciences	Mathematics	B.Sc.	2 nd Year
		Physics		
		Statistics	B.Sc.	2 nd Year
		Geology	B.Sc.	1 st Year
2	Chemical Sciences	Chemistry	B.Sc.	1 st Year
		Biochemistry	B.Sc.	1 st Year
3	Biological Sciences	Human Biology	B.Sc.	1 st Year
		Microbiology		
		Plants Science	B.Sc.	1 st Year

Afe Babalola University, Ado-Ekiti: Students' Handbook

		Biotechnology	B.Sc.	6 th Year
			B.Sc.	6 th Year
4	Computer Science	Computer Science	B.Sc.	1 st Year
5	Sports Science	Sports Science	B.Sc.	1 st Year

College of Social and Management Sciences

S/N	Department	Programme	Degree	Commencement Year
1	Economics	Economics	B.Sc.	1 st Year
2	Accounting and Finance	Accounting and Banking and Finance	B.Sc. B.Sc.	1 st Year 1 st Year
3	Business Administration	Business Administration	B.Sc.	1 st Year
4	Tourism and Events Management	Tourism and Events Management	B.Sc.	1 st Year
5	Media Communication	Media and Communication Studies	B.Sc.	1 st Year

College of Law

S/N	Department	Programme	Degree	Commencement Year
1	Private Law	Law	LL.B.	1 ST Year

2	Public and International Law			
---	---------------------------------	--	--	--

College Of Engineering

S/N	Department	Degree	Commencement Year
1	Mechanical/mechatronics Engineering	B.Eng.	2 nd Year
2	Chemical/Petroleum Engineering	B.Eng.	2 nd Year
3	Civil Engineering	B.Eng.	2 nd Year
4	Electrical/electronic engineering	B.Eng.	2 nd Year

College of Arts and Humanities 2nd Year

College of Agricultural Science 2nd Year

College of Education 2nd Year

College of Medicine and Health Sciences

I. B.Sc. Anatomy 2nd Year

II. B.Sc. Human Nutrition and Dietetics 2nd Year

III. B.Sc. Physiology 2nd Year

IV. MBBS Medicine and Surgery 3rd Year

V. B.Sc. Nursing 3rd Year

VI. B.Sc. Medical Laboratory Technology 3rd Year

College of Social and Management Sciences

I. Political Science 2nd Year

II. International Relations and Diplomacy 2nd Year

III. Peace and Conflict Studies 2nd Year

IV.	Intelligence and Security Studies	2 nd Year
V.	Social Justice	3 rd Year
VI.	Marketing	6 th Year
VII.	Entrepreneurship	6 th Year

2.18 Types of Degrees

The university will award the various degrees to qualified students who fulfill all requirements for the relevant awards at the completion of their studies. The degree programmes are designed to produce graduates with strong moral and ethical foundations, administrative and entrepreneurship skills as well as a thorough knowledge of their professional and diverse application of the acquired knowledge in public and private sectors. All students must take entrepreneurial course. Each programme is designed to enable students acquire detailed theoretical and administrative knowledge, through understanding of the principles and practice of the disciplines that will prepare the degree holder to function effectively in the middle-to high-level management positions either of public or private sectors. During the second phase of development of the university, certificates and diplomas will be awarded in the non-degree areas to deserving candidates.

Post graduate degree programmes are also available and coordinated by the Post Graduate College.

2.19 Students Workload

Students are expected to carry the full load for a semester. A full-time student must register for a minimum of 18 and maximum of 24 course units per semester. However, the maximum units can be increased to 28 under special circumstance. Moreover, prerequisite course(s) must be taken and passed before progression to the next level. The principle of self-reliance will be taught and practised as students will be given supervised practical/laboratory work, as well as field assignments where applicable.

2.20 Requirements for Award of a Bachelors' Degree

To qualify for the award of Bachelor's (Honors) degree, students must pass all courses taken; hence, any failed course must be taken and passed during subsequent semesters. The academic performance of a student is measured by the Cumulative Grade Point Average (CGPA). The GPA for a semester is obtained by multiplying the appropriate grade point by the units of the courses

and products are added. The sum is divided by the total number of units of the courses taken for the semester. The CGPA, on the other hand, is obtained by adding up the weighted grade points for all the semester. The sum is divided by the total units offered for all semesters.

In summary, students are required to:

- i. pass all available courses
- ii. be worthy in character and learning,
- iii. pay all prescribed fees and levies
- iv. obtain clearance from relevant units of the University
- v. earn an appropriate CGPA

2.21 Academic Probation and Withdrawal

If a student's CGPA falls below 1.50 at the end of the first year, such a student will be on probation. S/he will be allowed to register for the course unit failed as well as some course units from the next level provided his/her credit load falls within the maximum allowed and provided the failed course unit is not a prerequisite to the next level course. If at the end of the probation year his/her cumulative grade point average still falls below 1.50, such a student will be asked to withdraw from the programme and transfer to another programme in the university. If after the student withdraws from a programme to another programme and at the end of the current session, his/her CGPA falls below 1.50, such student will be withdrawn from the university.

Without prejudice to the above regulation, any student in the college of Law and Engineering whose CGPA falls below 2.5 and 2.0 respectively at the end of the second year will be advised to withdraw to other programmes in the university. The maximum number of times a student can be allowed to transfer to another programme following poor performance is once.

A student who absents himself/herself for two consecutive semesters without valid reasons shall be asked to withdraw from the university irrespective of his/her cumulative grade point average. A student for good reasons and after the approval of senate can suspend his/her programme of study for an approved period, which shall normally not exceed one session.

2.22 Student Industrial Work Experience Scheme (SIWES)

Students of relevant programmes in any of the colleges must participate in industrial attachment as provided in the Benchmark Minimum Academic Standards (BMAS) for the disciplines before graduation.

In view of the fact that industrial training is a component of the curricula and the graduation requirements of some degree programmes in the Nigerian university system, the University has established a Directorate of Students' Industrial Work Experience Scheme (SIWES), which coordinates and manages the students' industrial training programme. The Directorate is headed by a Director, who will be responsible for the day-to-day supervision of its activities.

The industrial training scheme has the following specific objectives:

- i. To facilitate students' understanding of the different processes involved in the operations of a particular industrial organisation.
- ii. To facilitate students' understanding of job ethics, professional norms and the system of communication and control in an organisational setting.
- iii. To promote students' acquisition of the requisite skills for efficient operation in a given organisational setup.
- iv. To afford students the opportunity to put into practice concepts and principles already taught, in the practical solution of real problems.

In respect of relevant programmes, students shall undergo a 24 weeks industrial training for 6 months at a stretch during the third/fourth year of study depending on the course of study.

Students on industrial training shall be under the tutelage of both external and internal supervisors. External supervisors are those experts in the industrial establishment where students train, while internal supervisors are experts from the academic departments and are staff of the university. At the end of the programme, students' log books, confidential reports and supervisors' reports are returned to the coordinator for evaluation. Similarly, students' reports are submitted to the department for grading.

The SIWES Directorate under a Director shall liaise with government establishments, such as the National Universities Commission (NUC) and the Industrial Training Fund (ITF), for the placement of students on industrial attachment in different establishments across the country.

Students are expected to write a field report which must be defended and graded.

2.23 General Studies and Entrepreneurship Courses.

There are compulsory courses which enhance the students understanding in their fields of study. General study courses passed by a student should account for not less than 10% of the total credit earned.

A general and entrepreneurship studies unit has been established by the university at the commencement of academic programmes of the university. The unit organises the delivery of all general and entrepreneurship studies courses, which must be taken and passed by all undergraduate students of the university before graduation. The entrepreneurship courses have been mounted with the aim of inculcating in students the development of effective and practical communication skills and the character of independence through the acquisition of entrepreneurial skills. The general studied courses highlight the appreciation and understanding of the multi-cultural and multi-religious nature of modern society, the need for peaceful co-existence and the attributes of open-mindedness, fear of God and well-roundedness in each graduate regardless of the programme studied. In consonance with the philosophy of the Founder, all students, irrespective of courses they pursue, will undertake practical agriculture. **Each student will be allocated a piece of land for production of crops and vegetables which will be sold to the university community and the public. The proceeds will go to the students.**

The entrepreneurship courses to be mounted by the university shall be those stipulated in the NUC BMAS as well as additional general studies courses in Moral Reasoning and Ethics, Peace and Conflict Resolution and entrepreneurship studies and skills acquisition.

2.24 Class of Degree

A students' class of degree is determined by the CGPA at the point of graduation.

The classes of awards are

1st Class (Honors),

2nd Class (Upper Division),

2nd Class (Lower Division),

3rd Class.

The University will not award a pass degree. The examination scoring and grading system adopted by the University is as follows:

2.25 Grading System

Credit point	Percent Scores (ii)	Letter Grades(iii)	Grade Points (iv)	Grade	Grade Point Average (vi)
Vary according to contact per week/semester	70-100	A	5.00	Distinction	Multiply (i) by (v) and divide the product by the total credit units
	60-69	B	4.00	Very Good	
	50-59	C	3.00	Good	
	45-49	D	2.00	Average	
	0-44	F	0.00	Fail	

2.26 Computation of Student's Cumulative Grade Point Average (CGPA)

This is the up-to-date average of the Weighted Grade Point (WGP) of a student. The CGPA is computed as follows:

- i. Multiply the Grade Point (GP) by the course credits registered so as to obtain the WGP of each course earned by the student in a programme.
- ii. Add up all the WGP for all the courses registered by the student in all semesters.
- iii. Divide the sum of the WGP by the total number of credits for all the courses registered by the students in all semesters (whether passed or failed).

2.27 Classification of Degrees (*Recast)

CGPA RANGE	CLASS OF DEGREE
4.50-5.00	1 ST Class

3.50-4.49	2 ND Class (Upper Division)
2.40-3.49	2 ND Class (Lower Division)
1.50-2.39	3 RD Class
Below 1.50	FAIL

2.28 Continuous Absence from the University

Any student who absents himself/herself from lectures or the University for upward of **four weeks** without a written permission shall be deemed to have voluntarily withdrawn from the University.

2.29 Leave of Absence

A student may be granted leave of absence to suspend his or her study subject to the approval of the Senate and upon the recommendation of the College Board. Such approval shall be granted on the following grounds:

- i. Medical
- ii. Financial
- iii. And any other special case(s) to be treated on its own merit by the approving authority.

The student is required to write a formal application at the end of the semester through the Head of Department, Provost to the Vice-Chancellor.

2.30 Spill-Over Final Year Students

These are students who have outstanding credits at the end of their final year. Such students are required to enroll and register for not less than a minimum of 5 credits in any subsequent semester.

2.31 Work-Study Programme

By this programme, a needy (financially deficient) student is provided the opportunity of working some hours a day for the university without cash reimbursement. Whatever the money cost of the part-time work is credited into the students' school fees account, thus enabling the student to pay his/her fees without difficulty. The following are places within the university that can provide work study programme for needy students:

- i. School Ventures

- ii. Car Wash
- iii. Business Centre
- iv. Confectionaries
- v. Hair Salon
- vi. Poultry Farm
- vii. Bakery
- viii. Library
- ix. Science Laboratories
- x. Telephone Rooms
- xi. Health Clinic
- xii. Offices
- xiii. Cafeteria
- xiv. General Environment
- xv. Talent Discovery Centre
- xvi. 4000 Capacity ICT Building
- xvii. Residence Halls
- xviii. Works Department
- xix. White Rock (Administrative Building)
- xx. ABUAD Farm
- xxi. ABUAD Wood Work Factory
- xxii. ABUAD Fish Farm
- xxiii. Bookstore
- xxiv. Buttery
- xxv. Fire Station
- xxvi. Security House (Monastery)

2.32 Matriculation

Every new student is expected to matriculate before his/her entry into the academic community of the University is recognised. At the ceremony, students are given matriculation numbers and are expected to take the matriculation oath (See Appendix E).

2.33 Convocation

At the successful completion of their courses, graduating students are expected to attend the University convocation ceremony during which they are awarded their degrees and diplomas. The ceremony is an annual event which is meant to coincide with the university's Founder's Day. Usually, graduating students are notified through the National Youth Service Corps offices and through advertisement in the press.

For the graduation ceremony, graduating students are expected to report to their College Officers to hire academic gowns and also secure invitation cards for their guests. Graduates of the university are entitled to join its Alumni Association (which will have branches all over the world) by application for registration and payment of prescribed fees. **The Alumni Association is entitled to elect one member of the Association to the Council of the university.**

2.34 Admission Requirement for Post-Graduate Studies

Admission into Post-Graduate Programmes is open to graduates of the university and of other universities recognised by the Senate.

A candidate for the Master's degree must have at least a second class (Lower Division) degree. Candidates for a PhD programme normally must have at least a Master's degree from a recognised university and demonstrate ability to conduct independent research. An NYSC discharge certificate or a certificate of exemption must be presented before a candidate can register for a higher degree.

State NUC Standard e.g. MPhil/PhD 3.50, PhD Direct 4.00

2.35 Duration of Programmes

The undergraduate programmes last from four to six years depending on the programme and mode of entry. Undergraduate programmes in the College of Sciences, Social and Management Sciences will normally last four years. First degree programmes in Environmental Science, Law, Nursing, Pharmacy, Engineering and Agriculture last five years, while the MBBS programme lasts six years. Students who fail to graduate at the minimum time may be allowed a maximum of half the duration of their degree programmes over and above the time stipulated. For example, a student

will not be allowed to spend more than a maximum of six years for a four year's degree programme.

2.36 Post-Graduate Programmes

- i. The duration for the master's degree will be a minimum of 24 calendar months and a maximum of 36 calendar months.
- ii. A doctorate degree will take a minimum of 36 calendar months and a maximum of 60 calendar months.
- iii. In exceptional circumstances, Senate may grant an extension of time to a candidate on the recommendation of the College Board and the Board of the Post-graduate College. Such extension will not exceed 12 and 24 months for Master's and PhD Programmes respectively.
- iv. Students must complete their required course work before starting research work.
- v. There will be a written examination in each taught course at the end of every semester. To qualify for the examination, the student must have attended at least 90% of the lectures in that course.
- vi. For each post-graduate student, there shall be a project/thesis supervisory or advisory committee, which shall comprise at least a Senior Lecturer and two minor supervisors, one of whom must be outside of the candidate's department. The project/thesis supervisory committee will have the responsibility of guiding and supervising the students as well as approving all aspects of the project and the thesis before submission for internal processing and to the external examiner.
- vii. All post-graduate students will submit a thesis (in a prescribed format) in partial fulfillment of the requirements for graduation in the various degrees for which they have registered.
- viii. The PhD thesis should demonstrate theoretical and research specialisation and competence in a major field and should represent contributions to knowledge.
- ix. There will be an oral defence of thesis, and each student must satisfy his/her examiners in this regard in order to qualify for graduation.
- x. For each PhD student, there will be a board of examiners for thesis defence, comprising at least five members, which must include members of the project supervisory committee, the external examiner, who must be someone of the grade of at least a Senior Lecturer. The

Head of Department will be the chairman and for a PhD, there must be a presentation defence to a public audience.

2.37 Short Course (ODL, Part-time Programmes)

The duration of short-term course will range from 10 to 12 weeks. These are to cater for those who need to update their knowledge in certain subject areas. Certificate and diplomas of attendance will be awarded based on performance of candidates starting from the second phase of development of the university.

2.38 Awards and Scholarships for Students

Afe Babalola University operates the under listed categories of awards and scholarships for students since inception in 2010.

- i. Extremely indigent and brilliant students from poor families who are not able to access university education due to lack of fund.
- ii. Academic awards for the following categories of students;
 - a. Students with CGPA of 5.0 - N500,000
 - b. Students with CGPA of 4.85-4.99 - N200,000
 - c. Students with CGPA of 4.50-4.84 - N50,000
- iii. Students who lost their parents - N50,000
- iv. Most disciplined students - N50,000
- v. Neatest students - N50,000
- vi. Students with cleanest toilets - N50,000
- vii. Students living in the cleanest room – N50,000
- viii. All agricultural science students - N50,000
- ix. Most outstanding student leader – N50,000
- x. Most outstanding student of integrity – N50,000
- xi. Most industrious student – N50,000
- xii. Most responsible student – N50,000
- xiii. Pan Ocean scholarship - N300,000
- xiv. Founder's Parent award - N200,000
- xv. Hitachi award – N500,000

CHAPTER THREE

CONDUCT OF EXAMINATIONS

Students are expected to maintain decorum and a high sense of moral conduct during examinations.

3.1 Examination and Evaluation

Students will be examined and evaluated in all courses registered for. Basic theoretical courses will be evaluated through continuous assessment and end of semester examinations. It is mandatory for students to perform satisfactorily in both the continuous assessment and examinations to progress in their choice of study. Various methods of evaluation to be adopted are as described below:

- i. **Continuous Assessment:** This may be in form of an assignment, mid-semester test or group work as may be deemed necessary by the lecturer. Continuous Assessment will be employed as a veritable tool to evaluate student's knowledge and understanding of all they have been exposed to through lectures, discussions, assignments and personal reading. Continuous assessment will not carry more than 40% of the total mark for each course.
- ii. **Group Work:** Here, students are given liberty to discuss with fellow group members for individual conclusions to be drawn.
- iii. **Assignments:** These will be graded by lecturers. The university frowns on any student who 'steals' ideas from fellow students or plagiarizes. It is expected that all assignments are written in English language. Completion of assignments by students and marking by staff will be tied to time, as deadlines will be given for both. Marked scripts will be returned to students on specific dates to enable students read the lecturer's comments and evaluation. The university will orientate all appointed lecturers with the principles of fairness, diligence and conscientious service. A process of seeking redress by aggrieved students exists.
- iv. **Examination:** This is used for students' overall performance during the semester. There will be a mid-semester test and an end-of-semester examination in all courses offered. Students will be expected to make themselves available for those tests and

examinations. They will be examined in all courses offered based on the lectures given by the lecturers, recommended texts, assignment and research work during the semester. Each college and department will make the timetable available at least two weeks to the commencement of the examination. Use of mobile phones and other communication equipment will not be allowed in the examination hall as they will be regarded as tools for examination malpractices. Both the examination and continuous assessment will be used for final grading. Examination carries 60%, continuous assessments (Test and Assignments) 30% and class attendance 10%.

- v. **Class Attendance:** Every student must have at least 90% class attendance at the end of each semester. Any student who falls below this requirement will not be allowed to sit for the end-of-semester examination except as a result of unforeseen circumstances which the university is privy to.
- vi. **Project:** A student is expected to undergo an independent but supervised project before s/he completes his/her degree programme. The project will carry six compulsory units in all undergraduate programmes. No student will be allowed to graduate without evidence of his/her independent research work.
- vii. **Discipline:** A student may be expelled on the basis of established case of examination misconduct or any actions likely to cause breach of peace. Such actions include: cultism, vandalism, or gross misconduct as may be determined by the laws of the university. Such a student will however, have the opportunity to defend himself/herself before the Students' Disciplinary Committee (SDC). Once a student is expelled from the university, s/he has no opportunity of being re-admitted into the university again.

3.2 Examination Accommodation (Venue)

- i. All university examinations shall be held in halls, lecture rooms/theatres and or laboratories approved by the University.
- ii. Students shall be seated far apart enough to prevent cheating and all students shall be visible to the invigilators. Students' seats shall be arranged to make it possible for the invigilators to reach them with ease.

Attendance: The attendance of students sitting for each examination must be taken before the start of the examination. Students are also required to sign out after submitting their scripts.

3.3 Handling of Answer Booklets

Answer booklets shall be treated as security materials and it shall be an offence for anyone to put them to other use different from what they are meant for. Students found with unauthorised answer booklets shall be liable to disciplinary action.

3.4 Eligibility for Examination

All students who are duly registered for courses in a given semester are eligible to sit for examinations in those courses except students in the following categories:

- i. Students who have not paid up their school fees and other levies
- ii. Students who fail to attend up to 90% of practical/lecture hours
- iii. Students on suspension for one reason or the other.

3.5 Absence from Examination

1. Students must present themselves at university examinations for which they have registered under the regulations. Students who fail to do so for reasons other than illness or accident shall normally be deemed to have failed the examination and will be scored zero. Mis-reading of timetable shall not be accepted as a satisfactory explanation for absence.
2. Any student who on account of ill-health is absent from a university examination may be permitted by the Senate after considering a report from the appropriate College Board, to present himself/herself for such examination without penalty, at a future date provided that
 - a. The illness has been reported to the Registrar, and
 - b. The student has been examined by the University medical officer or a medical report submitted to the Registrar within a reasonable period, not exceeding forty-eight hours of the absence, under this regulation.

3.6 Medical Attention

The University provides 24-hours medical attention to students. During the examination, medical officers are always on ground at examination centres to attend to emergencies.

3.7 Typing or Dictation of Answers

Where a student duly registered for any university examination and for special medical reasons, desires to use computer or dictate his answer, the Deputy Vice Chancellor (Academic) shall, after consultation with the Director of Health Services, arrange for the typing or dictation of his answers under supervision, at the student's expense.

3.8 Specific Instructions to Candidates on Examinations

Students shall:

- (a) Use or consult, during an examination, only such books, papers, instruments or other materials or aids as are specifically permitted or provided by the department in which the examination is being held.
- (b) Not introduce or attempt to introduce into the examination room/hall hand bags, books, notes, jotters, instruments or other materials or aids that are forbidden.
- (c) Not enter any examination room with any inscription on any part of the body, e.g. palm, arm, thigh, etc., especially if such inscription bears relevance to the examination.
- (d) Not pass or attempt to pass any information from one person to another during examinations.
- (e) Neither sit in collusion with any other student(s) or person(s) nor copy, nor attempt to copy from another student, nor engage in any similar act.
- (f) Not disturb nor distract any other student(s) during the examination.
- (g) Not employ or engage other people to write any university examination on their behalf.
- (h) Obey invigilators instructions to ensure the smooth conduct of the examination.

3.9 General Rules on Examinations

Students shall:

- a. always ensure that they acquaint themselves with the examination regulations and instructions to students.
- b. attend/report punctually at the time scheduled for their examination papers. No student shall be allowed to enter an examination room/hall earlier than 10 minutes before the

commencement of the examination. Any student who arrives 10 minutes after the examination has started, shall be admitted only at the discretion of the Chief Invigilator. Such students shall not be given extra time. Misreading of the examination timetable is not acceptable excuse for lateness to the examination hall.

- c. bring with them to the examination hall their writing materials and other materials which are permitted under these regulations.
- d. keep strictly to the sitting arrangement in the examination room to avoid confusion. Chairs arranged in the hall for examination purposes should not, under any circumstances, be removed. Students wishing to do some revision before the commencement of the examination should do so outside the examination hall.
- e. not allowed to leave the examination hall after question papers have been distributed, without being accompanied by a member of staff. Also, no student shall be allowed to leave the examination hall within the first thirty (30) minutes of the examination and thirty (30) minutes to the end of the examination.
- f. use only answer booklets and supplementary answer sheets that carry the college stamp and date of the examination. Answer booklets are security materials which shall be stamped by each college for the next day's examinations. It shall be an offence for any student to take answer booklets out of the examination hall or put such to use thereafter other than for university examination.
- g. write their matriculation numbers clearly on the answer booklet immediately they are seated and before the commencement of the examination.
- h. place on the table, their university identity card (ID card) for the invigilators' inspection at any time during the examination.
- i. observe silence in the examination hall. The only permissible way of attracting the attention of the invigilator is by show of the hands. While the examination is in progress, communication of any kind between students is strictly prohibited. Any student found to be giving or receiving irregular assistance shall be guilty of misconduct for which he/she may be penalised.
- j. not speak in the examination hall as this is strictly prohibited.
- k. not use scrap paper(s). All rough works should be done in the answer booklet and crossed neatly through.

- l. not be allowed to submit their scripts in the first thirty minutes and last 30 minutes of any examination. Students shall remain seated at the end of the examination while invigilators go from row to row to collect answered scripts. It is the responsibility of students to ensure that their scripts are collected by the invigilators before they leave the examination hall.
- m. satisfy themselves before handing in their scripts at the end of the examination, that they have inserted at the appropriate places, their matriculation numbers and the number of questions answered. Except for the question papers and any other material they may have legitimately brought with them, students shall not be allowed to remove or mutilate any paper or materials supplied by the university.
- n. Observe the following conditions under which calculator shall be used:
 - i. The use of electronic calculators, except programmable ones may be permitted
 - ii. The calculators must be small (hand-held) and battery/solar operated.
 - iii. No student should borrow another student's calculator during examination. This practice shall be construed as giving or receiving irregular assistance during the examination and shall constitute examination misconduct.
 - iv. Instruction manuals are prohibited (as these often contain useful mathematical formulae and methods). Calculator packets and containers are also prohibited in the examination halls.
 - v. The calculator should be switched off before entering into the examination room.
 - vi. Only one calculator per student is allowed.

3.10 Penalties for Examination Misconduct

Any student established to have cheated or aided and abetted cheating in any examination or found guilty of being in possession of incriminating materials at the examination, or involved in any other serious examination misconduct before, during or after the examination, including impersonation, shall either be rusticated for a specific period of time or expelled from the university depending on the gravity of the offence.

3.11 Procedure for Investigating Alleged Examination Misconduct

1. Whenever a student is caught for any examination offence, the case shall be reported to the invigilator/supervisor in the hall immediately.
2. The invigilator shall fill in the necessary form reporting the case of examination misconduct and the student shall be made to write a statement on his/her involvement. The student shall be made to continue with the exam.
3. The invigilator/supervisor shall then report formally to the head of the department of the affected student(s) by submitting all the reports.
4. The provost will then set up a committee of three lecturers chaired by a lecturer whose rank is not lower than that of a Senior Lecturer to carry out a preliminary investigation of the alleged examination misconduct at the college level. Members of the committee shall be from departments other than that of the student(s) affected.
5. The report of the college preliminary investigation carried out by the committee must be ready within two weeks and shall be forwarded to the vice-chancellor and students' affairs by the provost of the affected college.
6. The vice-chancellor on receiving the report shall send it to the Students' Disciplinary Committee (SDC) for determination and recommendation to him/her.
7. The Students' Affairs unit, on receiving the report of the preliminary investigation, will frame appropriate charges against the student. The student will be asked to defend himself/herself against the charges preferred against him/her in writing, submitting a written statement of same. The student will then be invited to appear before the SDC to defend himself/herself verbally.
8. The Students' Disciplinary Committee shall read the charges preferred against the offender to him/her and allow him/her to defend himself/herself in the light of his/her statements which he/she had earlier submitted.
9. The report and recommendations of the Students' Disciplinary Committee shall be forwarded to the Vice Chancellor for consideration and approval.
10. Students may appeal against the decision of the SDC to Council within 14 days.
11. The Vice Chancellor shall forward the decision to Senate for ratification.

3.12 Examination Misconduct and Student Discipline

1. Any action which prejudices the integrity of the University examination shall be considered to be an academic misconduct and shall be punishable by appropriate disciplinary action.
2. With respect to all proceedings under the university's rules and regulations in relation to academic discipline, each student shall be presumed innocent until the contrary is established.

3.13 Academic Misconduct

Without limiting the generality of the fore-going, academic misconduct shall be deemed to include but shall not be limited to the following:

1. Cheating in examinations, assignments, term papers, reports, projects or any other tests which are to be used in judging the students' performance in a course or programme of study, or on special tests which the university may offer. Cheating includes copying from another student's work or allowing another student to copy from one's work, consultation with any unauthorised person during an examination or test and use of unauthorised aids;
2. Impersonating another student or entering into an agreement with another person to be impersonated for purpose of taking examinations or tests, or carrying out laboratory or other assignments;
3. Plagiarism, that is, the act of presenting the ideas or words of another as one's own. The use of another people's idea or words must be properly acknowledged and referenced. This applies to all written materials such as essays, laboratory reports, term papers, design and other projects, statistical data, computer programmes and research results. The use of such materials without due acknowledgement, however, is contrary to accepted norms of academic behaviour;
4. Obtaining by theft or other improper means of examination papers, tests or any other materials from other students;
5. Falsifying academic records or submitting false credentials for the purpose of gaining admission to a university examination or any other academic purposes;
6. Submitting a false medical or other certificates or obtaining such certificates under false pretence for examination or any academic purpose whatsoever;

7. Submitting an essay, report or assignment to satisfy some or all the requirements of a course when that essay, report or assignment has been previously submitted or is currently being submitted for another course without the express permission of the lecturer(s) involved;
8. Behaving in a manner which infringes in any unreasonable way on the right of other students to engage in their scholarly work. This shall include the disruption of classes and examinations and the harassment or intimidation of the student or staff
9. Behaving in a laboratory in a manner which is in serious or repeated violation of safety regulations and thereby creating a situation that constitutes a threat to the safety of individuals or other occupants of the laboratory.

3.14 Disciplinary Action against Examination Misconduct

The SDC may recommend one or more of the following disciplinary actions:

1. **Reprimand:** This shall be in the nature of a warning to the student that his/her behaviour has been unacceptable to the University and that any future display of such behaviour shall lead to stiffer penalty like suspension;
2. **Disciplinary Probation:** A student may be placed on disciplinary probation by the Provost for the balance of the period of registration at the University in the degree programme in which the student was registered at the time of the misconduct. A note of the effect that the student is on probation will appear in the student's file. The effect of being placed on disciplinary probation is that any further misconduct shall lead to a stiffer penalty like suspension;
3. **Suspension:** A student may be suspended from the university for a period which shall not exceed one academic session. While suspended, a student may not register in the university and shall lose the right to attend lectures, write examinations and receive remuneration from university source. Notice of a suspension shall be placed in the student's file and will appear on any transcript issued during the period of suspension. Upon completion of the period of suspension, the student will be eligible for reinstatement to full academic status and the notice of suspension will be removed from the student's permanent record;
4. **Expulsion:** A student may be expelled from the university by the Vice Chancellor following the recommendation of the Students' Disciplinary Committee; and expulsion

shall be permanent. A statement of such action shall be part of the student's permanent academic record and shall appear on all subsequent transcripts.

3.15 The Responsibility of the University

1. It is hereby declared that while this policy is concerned with the nature and procedure of handling academic misconduct committed by students, the university also acknowledge certain fundamental responsibilities pertaining to such matters. In particular, the university has a responsibility to provide adequate facilities and invigilation for all examinations. Students who are required to write examinations under crowded or otherwise inadequate conditions, may be placed in a position where cheating is very difficult to avoid.
2. The university also has a responsibility to ensure that the teaching staff uphold the principles of the university and the integrity of the scholarly activity in which they are engaged.
3. No staff should stop students from continuing with examination for any reason whatsoever.
4. No staff should destroy answer booklets of students alleged of examination malpractice.
5. Invigilators should avoid wandering while examination is ongoing

3.16 Punishments for Proven Cases of Examination Misconduct

The following are few examples of examination misconduct among others

S/N	Offence	Punishment (Maximum unless otherwise stated)
(i)	Non-display of ID card	Reprimand/Suspension for one semester
(ii)	Noise making during examination/ disturbance of peace	Strong reprimand/Suspension for one semester
(iii)	Refusal to submit oneself for search by an invigilator	Suspension for one semester
(iv)	Use of scrap papers with written notes in the examination hall	Expulsion
(v)	Irregular possession of the University answer sheets (whether used or unused)	Expulsion

Afe Babalola University, Ado-Ekiti: Students' Handbook

(vi)	Mutilation or removal of any paper or answer script supplied	Expulsion
(vii)	Failure to submit answered script to invigilator after an examination	Expulsion
(viii)	Oral communication between candidates during an examination	Suspension for one semester
(ix)	Communication involving passing of notes or other accessories to aid performance in an examination	Expulsion
(x)	Possession or use of any materials such as notes, scraps, etc. to aid performance in an examination	Expulsion
(xi)	Refusal to sit for and/or preventing other students from sitting for an examination	Expulsion
(xii)	Smuggling of prepared answered scripts into an examination hall or submission of same under false pretence that they were prepared in the examination hall	Expulsion
(xiii)	Unauthorised use and/or smuggling of cell phones or books into the Examination hall	Expulsion
(xiv)	Possession and/or acquisitions of live question paper	Expulsion
(xv)	Arrangement/Collusion with another person to write examination on one's behalf	Expulsion
(xvi)	Writing an examination on behalf of another student	Expulsion
(xvii)	Assault of an Invigilator and/or Examination Attendant	Expulsion

Afe Babalola University, Ado-Ekiti: Students' Handbook

(xviii)	Absence from examination without due authority	Voluntary withdrawal
(xix)	Any other misconduct concerning, connected with or pertaining to an examination (not being one of those listed above) which is inimical to or subversive of the integrity of the University examination process, shall be an offence and shall attract appropriate sanctions.	Ranging from reprimand to expulsion

Note: Contravention

CHAPTER FOUR

SPORTING ACTIVITIES

4.1 Introduction

Afe Babalola University aims at maintaining a very effective programme of sporting activities on campus. The administration of the sporting activities shall be handled by the Sports Science Department of the university. Sports for which facilities are available include: Athletics (track and field), Volleyball, Handball, Basketball, Badminton, Soccer, Lawn Tennis, Swimming, Cycling, Table Tennis, Golf, Hockey, Chess, Cricket and Native Ayo among others. In each of these sports, participation shall be by both men and women.

4.2 Aims and Objectives

In order to stimulate and improve performances in sports by the staff and students of Afe Babalola University and also to improve the physical fitness of the university community as a whole, the University aims to:

- make participation in sports activities of the university open to all students;
- establish and preserve sports records;
- inculcate in all students that competitive sport programmes of the university are designed as vital aspects of the educational system;
- establish standards whereby the university can maintain a high level of competition in sports;
- cooperate with other universities, National Sports Associations, etc. in promoting and conducting national and international sporting events.
- initiate sports scholarship programmes for outstanding sports performance among the students to boost students' morale in appreciation of good performance;
- ensure that sportsmen and women are in good academic standing and that they are maintaining satisfactory progress in their course of study;
- ensure the safety, good care and good use of all sports equipment and facilities of the university; and
- organise and supervise fitness activities for the university community.

4.3 University Teams

Various university teams shall be available in the following sports skills:

- i. Soccer – men and women
- ii. Basketball – men and women
- iii. Volleyball – men and women
- iv. Handball – men and women
- v. Badminton – men and women
- vi. Athletics (track and field) – men and women
- vii. Swimming – men and women
- viii. Cycling – men and women
- ix. Table Tennis – men and women
- x. Hockey – men and women
- xi. Chess – men and women
- xii. Cricket – men and women
- xiii. Lawn Tennis – men and women
- xiv. Golf - men and women

New students who are interested are encouraged to join any of these university teams where their talents will be nurtured and developed

4.4 Fitness for Life Sports Programme

In order to guarantee the general wellness of the students of the university, every student, regardless of his/her course of study shall be required to register to take Beginning and/or Intermediate Swimming classes organized by Sports Science Department. A new comer to swimming shall register for beginning swimming while those who already know how to swim shall register for intermediate swimming.

However, exemptions shall be granted to students with pronounced health challenges, upon presentation of medical proofs exempting them from rigorous activities. The University Health Center must also have records of such health challenges during registration.

4.5 Intramurals among Halls of Residence

Healthy competitions among halls of residence and among colleges for the possession of championship trophies shall be encouraged.

4.6 Extramural/Interscholastic Activities of the University

The University shall encourage her star athletes to participate in international sporting events if and when they qualify. Opportunities shall be provided by the university to encourage her teams to participate in some selected sports skills with other universities both within and outside the country.

4.7 Dress Code for Sporting Activities

In view of the fact that the university encourages every student, male or female, to actively participate in the sporting activities available on campus, all new students are, therefore, required to come along on resumption with such sporting wears as:

- T-shirts with sleeves (at least 2)
- Track down or shorts (2)
- Canvas shoes (sneakers) (1 pair)
- Swimming trunk/suit (1 set)

These are essential requirements for participation in the compulsory sporting activities of the university.

The dressing codes for the compulsory sporting activities are not negotiable. Therefore, every student is strongly advised to procure the items before coming for resumption.

CHAPTER FIVE

STUDENTS' SERVICES RESOURCES

There are various services and resources available to students in the University.

5.1 Guidance and Counselling Unit

The student is the centre of the whole university's endeavour. Therefore, his/her welfare is looked after from many angles – hostels for accommodation, health centre, sports programmes, the butterfly, etc., for his/her sound health and relaxation.

Guidance and counselling services are also part of the assistance rendered by the Students' Affairs Office. There are, for example, students who, resulting from lack of proper guidance, find themselves pursuing academic programmes for which they have neither the physical nor the intellectual capacity. There are also those who perceive university education as an end in itself and not a means to an end. They want university education by all means because others are having it. For these and other categories of students, the Counselling Unit of the university is quite relevant.

The Guidance and Counselling Unit, in collaboration with the Students' Affairs Office, is also saddled with the responsibility of combating indiscipline among students. Such indiscipline includes membership of secret cults, drug use and abuse, alcoholism, sexual harassment, examination malpractice, etc.

5.2 Orientation of Fresh Students

The orientation of new students to the university usually takes place during the first week of resumption of the session. The orientation programme is organised by the Students' Affairs Unit in co-operation with other departments and units. The programme is intended to enable new students settle down and adjust to university academic, social and cultural environments.

Orientation also affords students the opportunity to familiarise themselves with the rules, regulations and procedures of the university. The orientation activities offer the student a singular opportunity to avoid unnecessary embarrassment.

As part of the orientation week activities, fresh men/women are able to meet the Registrar, Dean of Students' Affairs, Provosts of Colleges, Heads of Departments and Senior Administrative Officers. They are introduced to various facilities in the university such as library, the medical services, sports and transportation, etc.

5.2.1 Penalty for not Attending Orientation Activities

It is mandatory that ALL fresh men/women attend the orientation activities and sign the attendance register. Any student who has received a letter of provisional admission before the orientation week activities and failed to attend any of the orientation week activities may have his admission withdrawn. **Failure to attend any of the orientation activities will attract punishment which shall be the withdrawal of the provisional admission.**

5.3 Students' Affairs Division

The Office of the Students' Affairs addresses issues concerning welfare and challenges, which include the following major areas, among others:

- (a) Students' Academic Services
- (b) Students and Campus Life, including:
 1. Dining
 2. Health Services
 3. Library Services
 4. Students Clubs, Societies and Associations
 5. Consultancy Services
 6. Postal Agency
 7. Safety and Security on Campus
 8. Transportation
 9. Sporting Facilities
 10. Residency Matters
 11. Students' Accounts
 12. Work/Study Programme

The Students' Affairs Division, therefore, handles the day-to-day counselling of individual with problems, be it academic, domestic, emotional or psychological. The division is always prepared

to listen to students' individual problems and assist to solve them. Also, cases of students' misunderstanding, offences and investigations are dealt with in the division.

5.4 University Health Services

On admission to the university, all students are required to register at the ABUAD Multi-System Hospital (AMSH). Students are required to report at the AMSH for Covid-19 test, drug test among others. Also, students are to report at AMSH for treatment when they take ill during the session. Those who require special attention/treatment not available in the AMSH will be referred to the other hospitals as recommended by the Chief Medical Director (CMD). Such referrals are based on the Doctor's assessment and not on student's preferences. The cost of hospitalisation outside the University will be met by the parents/guardians of the student.

5.4.1 Registration in the Health Centre

To register in the University Health Centre, students must first undergo some pre-admission medical tests. Pre-admission medical tests allow the health status of fresh students at the point of admission to be known. This will assist the Health Centre to plan and provide adequate health maintenance and promotional programmes tailored towards the need of individual students. It will also facilitate the design and provision of preventive and rehabilitative health care programmes to forestall the spread of any communicable diseases and worsening of any handicapped health conditions identified respectively. For these reasons, the university makes it compulsory for all students to register at the University Health Centre.

5.4.2 Procedure for Registration

- i. Chest X-ray: this is to be taken at the Health Centre.
- ii. Laboratory Test: also to be done at the Health Centre
- iii. Two recent colour passport photographs
- iv. Completion of the specified health questionnaires/forms at the Health Centre.
- v. A Health Centre identity card will be issued on completing the registration formalities.

5.4.3 Hospitalisation Outside the University Health Centre

The Director of Health Services must be informed immediately of any admission into a hospital outside the University Health Centre.

On discharge from the hospital, the student is expected to forward a full medical report of the treatment received from his/her doctor to the Director of Health Services in person. This is necessary for updating the health records in the Health Centre and follow-up strategies.

5.4.4 Issuance of Medical Reports

- Any student wishing to obtain a medical report from the Health Centre will apply through the HOD to the Director of Health Services stating his/her request(s), the omissions/commissions (with dates) which have been caused by reason of ill-health/hospitalisation.
- Any student who receives treatment in any hospital other than the University Health Centre must in addition submit a medical report (sick leave certificate is not acceptable) obtained from his/her doctor to the Director of Health Services.
- A verification fee is however, charged if the medical report is to be authenticated by the Director of Health Services for the purpose of clearing a student, who missed an examination, class test, laboratory practical etc., as a result of ill-health. Students who receive treatment in the University Health Centre are exempted from paying the verification fees.

It shall be an offence not to register at the Health Centre upon resumption.

5.4.5 Penalty

- Unregistered students:** Students who fail to register in the University Health Centre shall pay the full cost of his/her treatment anytime he/she reports in the Health Centre for treatment. However, in cases of emergency, the cost of treatment received will be charged against his/her fees for the next session/semester. It is therefore essential for all students to register in the Health Centre. Late registration fee will be charged.
- Impersonation:** It is a serious offence for any student to bring the Health Centre card of another student to receive treatment. If caught, such an act constitutes misconduct for which the student will be disciplined.

5.4.6 Illness During Examination/Class Tests/other Academic Activities

Students who take ill during any of the programmes above and who may eventually require a medical report from the Health Centre are advised to:

- (a) Report at the university Health Centre immediately for treatment and notify the Director of Health Services for clearance within 48 hours.
- (b) Notify the Director of Health Services immediately in case of admission into any other hospital apart from the University Health Centre through writing and later obtain a **DETAILED MEDICAL REPORT OF DIAGNOSIS AND TREATMENT** from their director and forward same to the Director of Health Services.

5.5 Information Office

The Information Office is a unit in the Vice Chancellor's Office and has responsibility for disseminating information and conducting Public Relations activities of the University. It liaises with the university community.

5.6 Press Council

Publishing/printing of students' newsletters, general releases, magazines, journals, books should be done through the press council. Students are expected to submit a copy of their releases, newsletters, magazines journals, etc. to the press council for review before publication.

5.7 University Bookshop

Afe Babalola University Bookshop is supplied with the latest academic and professional texts for sale to students, the university community and visitors at moderate prices.

5.8 Telephone Services

The use of mobile phones is prohibited in the laboratories, examination halls, lecture rooms and lecture theatres.

Contravention of these rules shall attract punishment ranging from community service and forfeiture of the mobile phone to the University.

However, telephone services are available in the halls of residence and at the business centre.

5.9 Feeding Arrangement

The University has put in place feeding arrangements that have taken into cognizance, students' lecture hours, the different tastes and economic status of all students; hence, the university provides a broad variety of food on pay-as-you-eat system.

The dining hours are: -

Breakfast 6:00 am 9:00 am

Lunch 12:00 noon 3:00 pm

Dinner 6:00 pm 9:00 pm

5.10 Buttery Services, Hair Salon Services, etc.

Afe Babalola University has put in place affordable buttery services in each of the halls of residence. These services are to provide the students with their daily needs. In addition to these, barbing and hairdressing salons are also operational in the halls of residence. These provisions are made with a view to keeping the student on campus without the need to go outside for any of his/her needs.

5.11 The Library

The University library is one of the most essential academic units in the university. Students, lecturers, scientists, researchers, scholars, etc., use library resources in their work. For this reason, Afe Babalola University library collects, organises and disseminates information in various formats, which include: audiocassette tapes, magazines, journals, newspapers, pamphlets, maps, pictures, etc. The library study resources are also available in the library:

- i. Reference materials
- ii. Periodicals: Journals, Newspapers, Magazines
- iii. E-Books
- iv. Internet Resources/Services, Books
- v. Online Databases
- vi. Projects/Dissertations/Theses
- vii. Past Questions Papers

Every student is expected to register and obtain authorisation to be able to use the library facilities. It is important also for every student to show his/her identity card and conform to the university dress code before being allowed into the library.

5.12 The University Farm

Afe Babalola University has established a very unique system of encouraging her students to farm. Hence, each student shall be given a plot of land on which s/he can farm by planting crops like corn, yam, vegetables, etc. On harvesting, these items can be sold to the public at reasonable prices and proceeds shared between the University and the students on 40:60% ratio.

5.13 Safety, Security and Discipline

The University's Security Department issues parking permits and enforces traffic regulations which must be obeyed by everyone.

Students are advised to be in possession of their ID cards at all times for identification upon request by any security personnel. All thefts, vandalism or accidents should be reported to the security office immediately.

In view of the fact that the university is highly committed to the discipline, safety and security of its students, the following are to be noted by all students:

- (a) No student shall be absent from the Hall of Residence overnight without permission from the Dean of Student Affairs.
- (b) No student shall be allowed to travel out of the University on weekends or undertake an impromptu journey outside the University, no matter how urgent or important the issue at stake is, without a written permission from the Dean of Student Affairs.
- (c) No student is allowed to visit the staff quarters at any time without permit. However, biological children of staff may pay a brief visit to their parents without permit. Where such a visit requires staying overnight, permit from the appropriate university authority must be obtained.
- (d) Such a student must disclose, honestly, the information regarding his/her whereabouts, destination address, telephone number and purpose for such journey with the Hall Officer

- (e) A student leaving the hall, except for activities within the campus, must sign off at the Hall Officer's office. Upon return, s/he must also sign in after submitting the permit. Failure to sign in shall attract a strong warning and when repeated, a one-session suspension.
- (f) No student is allowed to overstay or extend authorised permit without due consultation with the Dean of Student Affairs or his/her representative. Any violator of this clause shall forfeit subsequent permits for the remaining part of the session.

5.14 Transport

Part of the University regulations forbids students from operating or parking personal vehicles on campus. The university is committed to providing transportation when necessary to any location within or outside campus as may be demanded by academic, sports or official errands.

5.15 Guidelines on Registration/Renewal of Students' Clubs, Societies and Associations in the University

The University prohibits organised student union. However, it encourages academic and social clubs, societies and associations.

Any new students' club or society must register first with the university before commencing its activities. Such new club shall submit to the Students' Affairs Officer six copies of its constitution and the list of its members at the time of submitting the application for registration. No fresh application shall be entertained after February of every year. Registration of clubs shall be annually reviewed after due consideration of the circumstances within the university at the time of registration. Any students' club/society which has unlawful objectives or purposes in its constitution shall not be registered.

Any club/society seeking renewal shall submit five copies of its annual reports and will be granted/denied renewal after an appropriate study of such an annual report of the club and an assessment of its contributions to the university community. Accordingly, every club/society shall be expected to submit its annual report together with its application for renewal every year.

The report to be submitted shall include the list of names of all members. Any club which fails to submit its annual reports within 21 days after matriculation ceremony in a particular academic session will pay a late renewal fee as may be determined from time to time.

All applications for registration and renewal of registration shall be made through the president of the club/association to the Students' Affairs Officer.

A registration or renewal fee to be determined from time to time shall be paid before registration and renewal.

The Vice Chancellor may cancel the registration of any students' club or society at any time if s/he is satisfied that the activities of the society or club are inimical to the overall interest of the university community.

The University shall not permit any club or society based on ethnicity, religion and parochial interest.

The university will encourage the formation of professional associations and clubs such as literary and debating society, university music band, theatre and performing troupe and young farmers club, etc.

5.16 Religious group

Students of the university are free to participate in any religious activities of their choice. Interdenominational services for Christians are held in one location for students on campus and students are free to attend. Also, all Muslim students in the same token are allowed to worship in one location on campus. The ABUAD Muslim Community body coordinates the affairs of Muslim students' worship. At present, religious services for Christians and Muslims are held at designated areas pending the construction of the church and mosque.

5.17 Students' Participation on University Committee

Students are represented on some university committees to ensure their contributions to the administration of the university. The committees on which the students are represented are the Students' Disciplinary Committee and Sports Committee.

GENERAL INFORMATION

Committee of the University

The day-to-day administration of the University is directed by the Vice Chancellor supported by other principal officers of the University and other members of staff both teaching and non-teaching.

In administering the University, the Vice Chancellor and his or her team are subject to the overall control of Council. The University system works on the basis of the committee system. Accordingly, there are several statutory committees of council and senate and many ad-hoc committees.

CHAPTER SIX

RULES AND REGULATIONS ON RESIDENCY

6.1 Introduction

Halls of residence are the centre of community life for all students and the regulations are to ensure peaceful co-existence among the students.

6.2 Eligibility for Accommodation

No student shall be granted accommodation unless s/he has paid all required school fees, paid the hall fees in full, and has been properly registered as full-time student of the university.

6.3 Authorization for Accommodation Allocation

The Dean of Students' Affairs or his accredited representative has authority to assign accommodation to students.

A student who is duly assigned to a hall may go into residence any time from 12:00 noon the day before the commencement of a new semester and vacate the hall of residence not later than 12:00 noon the day the university is officially declared closed for the semester or session.

6.4 Non-transferable Residence

The permit to reside in the hall of residence is non-transferable. A student shall not harbour another student of the university in the hall nor shall s/he sublet his/her residence.

6.5 Unauthorised Hall Allocation

Outside the time stipulated under non-transferable residence above, no student shall reside in the hall without the authorisation of the Dean of Student Affairs

6.6 Rules Guiding Residency at the Halls of Residency

- i. A student who accepts residency in the hall of residence shall abide by all the rules of residence.

- ii. A student, who in the judgment of the Dean of Student Affairs, cannot co-exist peacefully with other students after sufficient caution and warning, shall be expelled from the hall of residence and the university.
- iii. The period from 12 mid-night to 5:00 am shall be observed as the GREAT SILENCE (Magna Silencio) in the halls of residence. **Students, during this period, are restrained only to their rooms and are not permitted to engage in any activity that may disturb other students either in their rooms or other rooms.**
- iv. The lights in all rooms are expected to be put off from 12 mid-night. However, students are allowed to use their reading lamps for their private study in their rooms without constituting themselves a nuisance or disturbance to other students.
- v. Any student caught violating the above rules shall be given a warning letter at the first instance. Subsequent violation shall attract Four (4) weeks suspension. **Any repeat violation after these shall attract indefinite suspension from the halls of residence.**
- vi. No student shall duplicate, loan or transfer possession of any key or disclose or change a combination to any residence hall facility or room. Students shall only use keys for spaces they are authorized to enter by the university. The university considers unauthorised possession, use, duplication or transfer of master or control keys to be extremely serious and the **sanction for this category of violation shall be expulsion from the university.**
- vii. Pet animals and birds are prohibited in the university premises
- viii. Quarreling and fighting are absolutely forbidden in the hall, as in any other part of the university and **any student who contravenes this rule shall face the Students' Disciplinary Committee and shall be sanctioned appropriately.**

6.7 Sale of Commodities in the Hall of Residence

The University prohibits the operation of unauthorised commercial enterprises on the university premises. No student is allowed to be involved in the sale of commodities either consumable or non-consumable. Students are to do their shopping at the designated sales points in the university i.e. butteries and shopping mall. Violation of this stipulation will attract the confiscation of such items **and any other punishment ranging from community service to suspension for certain period of time.**

6.8 Safety, Health and Well-being

Safety and health regulations are maintained by the University for the protection of the entire community. To this end, no person shall create a safety or health hazard within and around any hall of residence.

6.9 Prohibited Behaviours in the Halls of Residence

Examples of prohibited behaviours include but are not limited to:

- i. Compromising community security e.g. propping open outside doors, using windows or balconies to enter and exit building, using unauthorised doors for entering or leaving the building.
- ii. Accumulating excessive garbage or filth
- iii. Tampering with electrical wiring system
- iv. Throwing and pushing objects off windows or balconies.
- v. Spreading of clothes in unauthorised places
- vi. Urinating in hall premises
- vii. Crossing the lawn.
- viii. Destruction of flowers and ornamental trees
- ix. Use of alcohol and dangerous drugs in the hostel.

6.10 Change of Room/Hall

- i. A student shall not transfer from one room or hall to another without the prior authorisation of the Dean of Students' Affairs.
- ii. The Dean of Student Affairs can however, at any time, transfer a student from one room or hall to another or change his/her bed.
- iii. Any student who desires a change of room, hall or bed shall apply in writing to the Dean of Students' Affairs, whose decision shall be final.

6.11 Squatting

It is an offence to squat or permit squatting within the halls or across the halls. It is also an offence to squat non-students. "Squatting" is an act of harbouring another student or "visitor", or being harboured in a room that has not been officially allocated to that particular student. Spending the night in the room that is not officially allocated to a student shall be viewed as squatting.

6.12 Halls of Residence during Vacation

- i. A student who wishes to stay in the hall during vacation shall apply in writing to the Dean of Students' Affairs at least two weeks before the vacation begins.
- ii. The decision of the Dean of Students' Affairs on such application is final.
- iii. A student whose application to stay in a hall during vacation is approved, shall pay an appropriate fee before being granted access into the hall.
- iv. A student permitted to stay in a hall during vacation must move to the hall assigned to him/her for the period, irrespective of his/her normal hall during the semester.
- v. Students permitted to stay in the halls during vacation must vacate the halls latest by 12 noon on the day before official resumption for the semester or any other day so specified.
- vi. All students permitted to stay in halls of residence during school break or vacation must abide by the rules regarding residency.

6.13 Special Accommodation

The University does not provide any special accommodation for any student. Any student who is not satisfied with the accommodation provided by the University should make plans to adjust to the hall environment.

6.14 Halls of Residence Functions

- i. Although the University places a high premium on the pursuit of academic excellence, it also appreciates students' needs for social functions and interaction. However, everything must be done within the acceptable boundaries of decency and respect for the privacy of other students.
- ii. Before such social functions other than the normal worship, Founder's Day, Matriculation Day, Convocation or any other University event is held, a prior permission, in writing (for any hall functions to be organised by students in the Hall of

- Residence), should be obtained by the organisers from the Dean of Students' Affairs and Registrar of the University through the Hall Officer one week before the function.
- iii. Social Functions and Ceremonies (Association & Individual): Any individual/ student or association wishing to organise any social function or ceremony such as birthday, special luncheon, etc. is to forward application to hold such anniversary or event at least two weeks before the date of the event. Such applications should be directed to the Dean of Students' Affairs and shall include: nature of gathering, number of persons expected, and the programme of event or activities for the gathering. All birthday celebrations are to be confined to designated venues in the University and at weekends only (Saturdays and Sundays).
 - iv. Where such application is successful, the University authorities shall permit only social function during the daytime only not later than 7pm.
 - v. On no account should the venue be found dirty after use. Those involved in organising the function should ensure that the place is thoroughly cleaned up after use.
 - vi. **The Deputy Vice Chancellor (Administration)** shall normally request the Chief Security Officer of the University to make available the necessary security arrangement for peaceful conduct of permitted functions.
 - vii. Smoking and alcohol consumption are strictly prohibited at such functions.
 - viii. **Any student found violating these regulations will be suspended from the Hall of Residence.**

6.15 Cleaning of Rooms

- i. Every student occupant shall take the responsibility for cleaning their room every day. This responsibility shall be shared among all occupants in the room.
- ii. Unwashed plates, cutleries, overnight soaked pants and dresses etc. should not be found in any room, bathrooms, toilets or kitchenettes.
- iii. All dirt and waste papers must be emptied in the waste bins provided by the University for evacuation by the hall cleaners.
- iv. All beds should be neatly dressed before students leave for lectures.
- v. All electrical appliances/lights should be switched off when leaving the room

- vi. Every student shall participate in the general cleaning of the hall environment every Saturday.
- vii. Disciplinary action shall be taken against any student who fails to participate in the general cleaning exercise. Such student shall be engaged in community service for a period not less than two weeks.
- viii. The University authorities may reject any student who fails to take part in the cleaning exercise in the hall of residence.**

6.16 Defacing of University Wall

- i. No students shall deface the walls of the University, or hall/rooms with any posters, bills, writings, drawings, graffiti, etc.
- ii. Any violator of this rule shall be made to pay for the re-painting of the affected areas, without prejudice to any other form of disciplinary action such as payment of fines, warning letter, community service and letter of undertaking by the University.

6.17 Use of Wireless Sets, Radio, Stereo Sets, Mobile Telephone, Use of Musical Instruments.

No student is allowed to go into his/her rooms with heavy musical equipment.

Students may play portable radio cassettes between 6.00am and 11.00pm, provided that the gadget is tuned to the level that will not disturb other roommates.

On no account shall a gadget be so loud as to be heard outside the closed door of a particular room. Earphone is always preferable when operating electronic gadgets. **Any violation of this requirement shall lead to confiscation of the gadget and the performance of community service.**

6.18 Use of Mobile Telephones

- i. The use of telephone by any student during lecture on week-days is strictly prohibited. **Any student caught violating this rule will have his/her telephone confiscated and at the same time be made to carry out community service.**

- ii. Misuse of intercom facilities, modern pool phone mail, data transmission devices, and computer systems for committing fraud, slander, libel, harassment, theft or invasion of privacy, is strictly prohibited in the University.
- iii. Students are not permitted to bring mobile phones, beepers and other communication devices into lecture halls, university events or quiet places on campus.
- iv. No student is allowed to use any item that might disrupt class, lectures or university assemblies, examination and religious services.
- v. **Violation will lead to confiscation of such gadgets and the performance of community service, suspension or expulsion, depending on the gravity and frequency of the offence.**

6.19 Watching of Films and Listening to Tapes and Radio

No student is allowed to be in possession of pornographic films and home videos or tapes either stored directly in the computer or listened to through the use of computer, stereo set, radio or any other electronic device.

Any violation of this rule will earn a warning letter in the first instance while a repeat act will lead to confiscation of the computer, stereo set or radio or any such devices.

6.20 Electrical Appliances/Candles

In order to prevent domestic hazards and accidents, the use of electrical appliances such as electric boiling rings, shavers, driers, toasters, cookers, microwaves, grillers, electric beds, mattresses, or blankets are absolutely forbidden in the halls. The use of lightened candles, kerosene lamps or any naked light is strictly prohibited. However, students may be allowed to use bedside lamps with rechargeable batteries.

Any students found violating those regulations will have the equipment seized and be made to engage in community service.

6.21 Feeding

- i. The fee paid for accommodation in the hall of residence does not include feeding. Each student is responsible for his/her own feeding.
- ii. No student is allowed to cook in the halls of residence.

- iii. The university operates a cafeteria system where students can eat on a pay-as-you-eat basis.

6.22 Visitor

- i. No visitor is permitted to enter the halls of residence. All visitors shall report at the reception. The hall receptionist shall then send for the student being visited, who shall meet the visitor at the reception room in the hall of residence. Visitors are expected to sign the visitors register with the Hall Porter on arrival and before departing.
- ii. The hours of visitation are from 5:00pm to 6:00pm, Mondays to Fridays and 12:00 noon to 6:00 pm on Saturdays, Sundays and public holidays.
- iii. All visitors must wear the university visitor's cards for easy identification.

6.23 Visitors of Opposite Sex

Visitors of the opposite sex **MUST NOT** go beyond the reception of the hall of residence.

- i. A male student visiting female hall(s) is regarded as a visitor and vice versa.
- ii. However, a male student visiting a male hostel or a female student visiting a female hostel is not a visitor but a colleague.
- iii. Female students are not allowed into the male hall of residence and vice versa.
- iv. **Any violation of regulations (i) and (ii) by students will attract strong disciplinary measures varying from warning to suspension.**

6.24 Overnight Visitor/Guest Arrangement

No student is allowed to accommodate any male or female visitor/guest or any student of opposite sex in his/her room overnight.

Similarly, any student found entertaining a visitor/guest or any student of an opposite sex in his/her room overnight will be suspended for a session.

6.25 Hall of Residence Attendance Register

- i. All the students are to be present at their respective halls/rooms at 10:30 pm every day to take part in the roll call exercise upon the presentation of their identity cards **or with the use of Biometric Readers Device**
- ii. The hall attendants and hall representatives who are strictly students of proven integrity appointed by the Dean of Students' Affairs will take regular attendance of the students in the hall from 10:30 pm to 12:00 midnight every day.
- iii. Those who want to continue to study can do so but must do so without being a nuisance to their roommates.
- iv. The register of attendance in each hall/unit or floor must be submitted to the hall attendant(s) on night duty for action.
- v. If any student is found absent without a written permission from the Dean of Students' Affairs or hall officers during the time of attendance taking, the student, if found guilty after investigation, shall face disciplinary action.
- vi. Any student(s) who cannot make it to roll call exercise due to ill-health or for any other reason should report officially to the Hall Officer or through their representatives.
- vii. Signing of the roll call register for other students within the Halls of Residence is strictly prohibited. This is also applicable to the signing of attendance register at the lecture halls.
- viii. **Violation of this rule shall attract appropriate disciplinary action ranging from community service to suspension.**

6.26 Invitations to Students from other Institutions

- i. No student is allowed to invite student(s) to the University or his/her living room to hold meetings, either in the hall or any other venue of the University without written permission from the Dean of Students' Affairs and Registrar or through the hall officer.
- ii. **Any violation of this regulation shall attract appropriate disciplinary action ranging from community service to expulsion.**

6.27 Breach of University Peace and Tranquility

- i. Every student is expected to maintain peace and tranquility in the entire university.
- ii. Any student involved in fighting, rioting or inciting other students **shall be expelled from the University.**

6.28 Nocturnal Activities

- i. Engaging in nocturnal activities by the students is illegal.
- ii. Students must understand that Afe Babalola University is an institution where discipline is enforced.
- iii. **Students found directly or indirectly involved in or interacting with, inviting others to, or attending such meetings with students from other institutions, will be summarily expelled from the university and handed over to the police for prosecution.**

6.29 Membership of Secret Cults

Afe Babalola University frowns very seriously on this criminal act that contravenes both the laws of the land and the laws of the university.

Any student found involved in membership of secret cult shall be expelled immediately from the university.

6.30 Possession, Smoking, Use and Sales of Hard Drugs

- i. Any student found using or abusing hard drugs of any kind or in possession of hard drugs of any kind outside or within the university **will be expelled from the university and handed over to the police for prosecution.**
- ii. Any student found smoking or is proven to have smoked or is in possession of cigarette of any type within or outside the university **shall be expelled from the university.**

6.31 Possession, Use and Sales of Alcohol

Any student found using alcohol or in possession of it either within or outside the university **shall be expelled from the university.**

6.32 Use of Fireworks and Possession of Firearms and other Dangerous Weapons

- i. The possession and use of firearms and fireworks, such as knockouts, etc. by students is strictly prohibited on the university campus
- ii. **Any student found violating this rule shall be expelled and handed over to the police for prosecution.**

6.33 Nudity/Sexual Immorality

- i. No student is permitted to walk naked or half-naked in the halls of residence or in the University environment at all times. **This kind of indecent behaviour will attract a letter of warning and the student shall engage in community service.**
- ii. Public display or possession of pornographic films or photographs is a grievous offence in Afe Babalola University. **Any student involved in such an act shall be made to do community service. Similarly, any student found exploring or viewing pornographic websites on the internet shall be equally liable to do community service and such computer set or electronic device shall be confiscated.**
- iii. Any indecent act of lesbianism or homosexuality or bisexuality with or against any student or group of students **shall attract severe punishment from the university ranging from community service to suspension and expulsion**
- iv. The wardrobe and door keys should be properly used.
- v. Students are advised to deposit their money in the nearest bank or with students account section of the bursary unit.
- vi. Students are strongly advised to register all their valuable assets in the asset registration book with the hall officer in their respective halls of residence. For example computers, electronic gadgets, etc. the university authorities will not be liable for the loss of any unregistered property.

6.34 Property of University

- i. It is the solemn duty and responsibility of each student to protect the university's property such as electrical installations, beds, curtains, wardrobes, chairs, tables, mosquito nets, etc., put at his/her disposal.
- ii. Any student found destroying or found to have lost the university property inside his/her living room **will be required to replace or pay the equivalent cost of the property, so destroyed or lost.** This is without prejudice to any other punishment the authorities of the university may decide to impose on the students for misconduct.

6.35 Loss of Personal Property

- i. It is the duty and responsibility of each student in the hall to take care of their personal property, as the University administration will not accept any responsibility for any loss of property in the hall of residence.
- ii. Students are therefore, advised in their own interest, to take care of their valuable items brought into the Halls of Residence.
- iii. The wardrobe and door keys should be properly used.
- iv. Students are advised to deposit their money in the nearest bank or with Students Accounts section of the Bursary Unit.
- v. Students are strongly advised to register all their valuable assets in the Asset Registration Book with the Hall Officer in their respective Halls of Residence.

6.36 Inventory of University Property in Halls of Residence

- i. At the end of each academic session, all students living in the Hall of Residence are expected to hand over the keys and other property in their rooms which belongs to the University, for their safe custody, not later than 12.00 noon on the day of vacation, after assets verification through the Hall Officer.
- ii. A representative of Dean, Students' Affairs will take a proper inventory of all rooms and will thereafter issue a Clearance Certificate to each student at the end of every session. Therefore, **students who violate these rules shall be made to pay for any missing property in their rooms.**

6.37 University General Assemblies

- i. University general assemblies shall include the following:
 - a) Public Lectures/Conferences/Seminars
 - b) University General Lectures
 - c) Variety Nights
 - d) Other Special programmes such as Founder's Day
- ii. These assemblies are mandatory for all students of the University.
- iii. No student is allowed to remain in the room whenever there is a University General Assembly.
- iv. **Any student caught in the Hall of Residence during a General Assembly shall be issued a letter of warning and perform community service.**

- v. Students are expected to be on their seats at least 15 minutes before the commencement of any General Assembly. The University will not condone any act of lateness.

6.38 Care for the Sick

- i. A student who becomes sick must complain to the University Health Centre without delay.
- ii. A student who is too sick to report personally to the Health Centre shall get a fellow student to report on his/her behalf to the Hall Officer/ Hall Attendants who will assist in getting him/her to the Health Centre immediately.
- iii. Students diagnosed to be suffering from infections or contagious diseases shall be required to withdraw from the University for the time of sickness depending on the type of infectious disease.
- iv. Students are prohibited from engaging in self-medication.

6.39 Closing of Doors/Gates (*Recast)

- i. ***The main door of the Hall of Residence shall remain closed from 8.00a.m. to 3.00p.m. on Monday – Friday and from 7p.m. to 9pm. daily.**
- ii. Any student who arrives after the door has been shut must give satisfactory explanation to the Porter on duty before he/she will be allowed into the Hall of Residence.

Hall Management

Hall Student Leader (Hall Representative)

- i. Every hall shall have a leader who shall be a student lawfully resident in that hall.
- ii. The functions of a Hall Leader shall include:
 - a) Keeping the Dean of Students' Affairs regularly informed of development in his/her unit relating to issues such as electricity or water supply etc.
 - b) Enforcing all rules in his/her hall
 - c) Maintaining discipline in the hall.
 - d) Preparing his/her hall for Inter-Hall Sports Competitions, Dinner, Quiz, Drama, etc.
 - e) Perform any duty that the Dean of Students' Affairs may assign to him/her from time to time.

Hall Attendant

Every hall shall have a Hall Attendant. The officer is charged with the following duties:

- i. Working hand-in-hand with the student representative in the hall.
- ii. Taking custody of keys to the rooms in the hall.
- iii. Assisting the Hall Officer to take daily roll calls.
- iv. Getting students out of the hall for University General Assemblies.
- v. Enforcing observance of silence.
- vi. Identifying and reporting to the Hall Officer, any student who damages hall facilities.
- vii. Ensuring students sign in for their keys.
- viii. Writing daily report of activities in the hall.
- ix. Ensuring compliance by visitors with registration requirements during visitation hours.

Ensuring strict compliance with and enforcement of dress code before students leave the hall of residence.

CHAPTER SEVEN

DRESS CODE

7.1 Introduction

Afe Babalola University places high premium on the appearance of staff (male and female) as well as the students (male and female) within and outside the University.

Dressing adds value and beauty to a person's personality, self-confidence and self-worth. Therefore, students are expected to dress decently and exhibit good behaviour at all time and in all situations.

2.37 Dress Code for Female Students

- i. During normal lectures, public lectures, special ceremonies, examinations, Founder's Day, convocation and matriculation ceremonies, female students are expected to dress corporately.
- ii. All dresses and skirts hems must be at least 4 inches below the knee. It is forbidden to wear any provocative dresses that expose body crevices such as the navel, hips, breasts or part of the waist. It is also an offence to wear dresses such as strapless, mono strap or spaghetti strap.
- iii. Female students are not allowed to wear ankle chains, rings on toes and nose in the University campus. The wearing of more than one ear ring on each ear is strictly prohibited anywhere in the university.
- iv. Wearing of slippers, bogus, noisy shoes and half shoes is prohibited during lectures and public functions in the University.
- v. Without prejudice to any religious practice, students are not allowed to cover their faces in the University for ease of identification.
- vi. Female students are not allowed to wear revealing blouses, especially the low-cut blouses and the type of blouses that do not cover the navel.
- vii. The wearing of transparent dresses is strictly prohibited in the University environment.
- viii. Tattooing of any part of the body is prohibited.

- ix. Excessive facial make-up, colour nail polish, artificial nail, artificial eye lashes and bleaching are prohibited.
- x. Use of unnatural braided hair or attachment should not exceed neck length.

7.3 Dress Code for Male Students

- i. All male students are expected to dress responsibly to the lecture halls, examination halls, articulation and convocation ceremonies, Founder's Day, public lectures, church and mosque services, and other events that are specifically stated.
- ii. To be responsibly dressed connotes a shirt (long or short sleeve), a pair of trousers, with or without a jacket, and a pair of covered shoes.
- iii. Male students are not allowed to wear scarves, braided hair, neck chains, hand chains, 'car rings and ankle chains in the University.
- iv. The use of face caps in the lecture halls, examination halls is strictly prohibited except for sports and other related events.
- v. Male students are not allowed to perm, jerry curl, dreadlock or weave their hair.
- vi. Male students are not allowed to grow beard, or keep long and bushy hairs. They must be clean shaved at all times.
- vii. Piercing of any part of the body is prohibited.
- viii. Tattooing of any part of the body is prohibited.
- ix. Wearing of jeans may be allowed around campus, class and other assemblies provided they are clean, not tattered, ragged, ripped and/or defaced.**
- x. Some professional bodies, e.g. Council of Legal Education, prescribe dress code for their students and the affected students are expected to comply.

7.4 Penalties for Improper Dressing

Any student found to be improperly dressed in contravention of the above codes shall receive any of the following sanctions:

- **Be sent out of the lecture room, exam halls, etc., where such an offence is not allowed at the time.**

- **Be issued with a warning letter, a copy of which shall be filled in the student's personal file in the University/department.**
- **Be reported officially to his/her parents/guardians.**
- **Be made to carry out community service.**
- **Be made to forfeit the material**

CHAPTER EIGHT

SAFETY ON CAMPUS

8.1 Introduction

Afe Babalola University places much premium on life and property on the university campus. For this reason, fire marshals have been appointed and their responsibilities among others, shall be to train students and members of the university community on how to combat any fire hazards on campus.

8.2 Students Spiritual Life

In a deliberate effort to prepare the students to achieving laudable feats in life without stress and also taking cognizance of the idea of total man/woman - spirit, soul and body, Afe Babalola University shall build a church and mosque where students can worship for their overall spiritual development. A Chaplain and an Imam shall be available to direct worship and the spiritual development of the students. It should be stressed that the University will not allow religious segregation or religious fanaticism at individual and group levels.

8.3 Sense of Responsibility

Afe Babalola University attaches great importance to modest and good dressing as well as the exemplary behaviour of her students. Certain acts of responsibility are expected from all students, which they must imbibe to make their academic pursuit a pleasurable one. Such acts include proper dressing, respect for law and order as well as mutual respect for one another within the university community. There are also rules and regulations provided by the University to guide and reform students' behaviour in and out of the campus. These rules and regulations are meant to be studied and observed scrupulously. Any student who obeys them is only exhibiting his/her sense of responsibility for which s/he can be favorably rewarded.

Therefore, all students of the University must respect and obey all rule and regulations as laid down by the University and refrain from committing any act capable of attracting severe punitive measures ranging from the issuance of a letter of warning to outright expulsion.

8.4 Security Department

Within the University campus, there is a well-equipped Security Unit, where trained and armed security personnel (male and female) are present 24 hours' daily. These security personnel are required to move round to ensure the protection of life and property within the university campus. They are also mandated to forestall any attempt by anyone, who plans to instigate or exhibit lawless behaviour anywhere on campus.

Both armed and unarmed security men and women are stationed conspicuously in all the buildings of the university as well as in strategic places, such as the University gates, Farm and around all sports facilities, etc.

CHAPTER NINE

OFFENCES AND PENALTIES

1. Night Crawling

Staying out late beyond 10:00pm except by express permission of the school authority.

Penalty: Community service, plus fine. But in the case of repeated offender, suspension shall apply.

2. Unconventional and/or indecent appearance

- Wearing of bum shorts
- Wearing of skirt shorter than 2 inches above knees
- Putting on nose rings/anklets/more than one ear ring
- Wearing of see-through dresses.
- **Not wearing the appropriate college colour during school hours around the college area.**
- Indecent haircut and hairdo (multicolour hair, tinted hair)
- Dread-lock, relaxed hair, unkempt Afro hair style.
- Wearing of beards.

Penalty: Community service, plus fine. But in the case of repeated offenders, suspension shall apply.

3. Consumption and/or possession of prohibited substances:

- Marijuana, Cigarette, Comorado, Colorado, Codeine, and other stimulants are prohibited.

Penalty:

Suspension with fine and in extreme cases, expulsion.

4. Illicit sexual relationships/activities

- Unauthorised/unorthodox gathering

Penalty:

Same as No1 & 2

5. Fighting, extortion and implementation of jungle justice on individual or group levels either inside or outside the hostels.

Penalty:

Suspension with fine and in extreme cases, expulsion.

6. Insubordination to constituted authorities:

- Principal officers
- Teaching Staff
- Non-teaching Staff
- Security Staff
- Porters
- Other University Staff

Penalty: Ranges from Community Service, Suspension to Expulsion.

7. Illegal Exit and Entry into the University (Exit without proper exeat)

Penalty:

1st Offender: Community Service

2nd Offender: Suspension for 1 or 2 semesters depending on the gravity.

8. Lateness, failure, and/or reluctance to attend classes (Day and Evening), congresses, university programmes, etc.

Penalty:

Compulsory psychological sessions plus community service in the first instance and in extreme cases, suspension.

9. Hostel interactions will be subjected to scoring board assessment by porters based on infractions using Character Assessment format. After falling below 50-point assessment, such student(s) will be referred to the Students' Disciplinary Committee.

10. No student of ABUAD is permitted under any guise to wear a mask or conceal his/her face/identity in the halls of residence or within the university environment. This misdemeanour is presumed to constitute an act of criminal intent and it shall attract the penalty of expulsion without the option of a fine.

In addition to stipulated penalties attached to each of the aforementioned offences, any erring student will still pay a fine of Two hundred and fifty thousand naira only (N 250,000) as damage fee to the University.

Afe Babalola University, Ado-Ekiti: Students' Handbook

S/N	Offences	Punishment (maximum unless otherwise stated)
(i)	Disturbance of peace in any form	Expulsion
(ii)	Jumping the queue	Reprimand
(iii)	Defacing university walls and buildings	Warning, Surcharge and in extreme cases, suspension
(iv)	Throwing of missiles and fireworks	Expulsion
(v)	Assault on fellow students or staff	Expulsion
(vi)	Defecating/urinating or bathing outside the toilet	Suspension for one semester and in extreme cases, expulsion
(vii)	Leaving the campus without exeat	Suspension for two semesters
(viii)	Possession or driving cars on campus	Suspension for one semester
(ix)	Improper dressing on campus	Community service plus fine and in extreme cases suspension for one semester.
(x)	Consumption/Possession of alcoholic drinks	Suspension for two semesters
(xi)	Smoking of cigarettes and other narcotics	Suspension for two semesters with fines and in extreme cases expulsion
(xii)	Possession and/or use of hard drugs	Suspension for two semesters with fines and in extreme cases expulsion
(xiii)	Being found with a member of the opposite sex in an obscure location, especially between the hours of 7:00pm to 10:00pm	Suspension for two semesters plus fine.
(xiv)	Sexual harassment and illicit sex	Expulsion
(xv)	Absence during room check	Suspension for one semester

Afe Babalola University, Ado-Ekiti: Students' Handbook

(xvi)	Rudeness, insubordinations and disrespect to staff and constituted university authority	Suspension for one semester plus fine and in extreme cases, expulsion
(xvii)	Violating the rules governing the use of the cell phone	Suspension for one semester and in extreme cases, expulsion
(xix)	Possession of charms or object associated with cultism	Suspension for two semesters and in extreme cases, expulsion
(xx)	Stealing and/or illegal production/possession of exam book/leaflet	Expulsion
(xxi)	Mutilation of Exeat book/leaflet	Expulsion
(xxii)	Theft/forgery/extortion in any form	Suspension with fine and in extreme cases expulsion
(xxiii)	Absence from all official events and activities	Suspension for two semesters
(xxiv)	Overstaying Exeat period	Suspension for 2-3 weeks and withdrawal of rights to further Exeat in the Semester
(xxv)	Squatting in another room/another student	Suspension for two semesters plus fine
(xxvi)	Mutilation of library books	Suspension for one semester and surcharge
(xxvii)	Squatting/harboursing of stranger(s)/unauthorised visitors	Suspension for two semesters
(xxviii)	Failure to register valuables with Students' Affairs Unit, i.e. phones, computer, etc.	Suspension for three weeks
(xxix)	Lateness/Failure and/or reluctance to attend classes	Compulsory psychological sessions plus suspension for one academic session at the first instance and in extreme cases, expulsion

Afe Babalola University, Ado-Ekiti: Students' Handbook

(xxx)	Refusal to participate in any form of university's general assemblies; like public lectures, congress, variety night and other special programmes	Suspension for one semester
(xxxii)	Absence from campus for no justifiable reason	Expulsion
(xxxiii)	Membership of an unregistered club	Expulsion
(xxxiv)	Participation in any secret/ungodly nocturnal meeting	Expulsion
(xxxv)	Blackmail of all sorts	Compulsory psychological sessions plus suspension for one academic session at the first instance and in extreme cases, expulsion and prosecution.
(xxxvi)	Being in possession of other people's nude pictures	Compulsory psychological sessions plus suspension for one academic session at the first instance and in extreme cases, expulsion and prosecution.
(xxxvii)	Swapping of hostels, accommodation and other assigned school's property	Compulsory psychological sessions plus suspension for one academic session at the first instance and in extreme cases, expulsion.
(xxxviii)	Night Crawling Staying out late beyond 10:00pm, doing 'blocking' (meeting a member(s) of the opposite sex) and loitering in the dark	Suspension for two semesters plus fine.
(xxxix)	Fighting and administration of jungle justice on individual and/or group levels either inside or outside the hostels.	Suspension for two semesters with fine and in extreme cases, expulsion.
(xxxix)	Refusal to honour the University Students' Disciplinary Committee's invitation/summon	Indefinite suspension

Sanctions

Other offences not listed above shall attract punishment ranging from formal warning to expulsion.

Rehabilitation/Reformatory Programme

Without prejudice to the sanction that may be imposed on any student, s/he may be required to attend a mandatory reformatory programme before being re-admitted into the University.

CHAPTER TEN

APPEAL OF THE DECISIONS OF STUDENT'S DISCIPLINARY COMMITTEE (SDC)

1. Any student indicted by the Student Disciplinary Committee shall have the right to appeal to the Appeal Committee constituted by the Senate.
2. It shall be composed of members as constituted by the senate.
3. The Chairman of the Committee shall be a Legal Practitioner of not less than 15 years at the Bar and not below the rank of a Senior Lecturer.
4. Appeal shall be filed within two weeks of the receipt of the decision of the SDC through the office of the Registrar.
5. All records relating to the matter must be transmitted to the Appeal Committee to ensure or to assist them in arriving at a just decision.
6. The decision of the Appeal Committee shall be forwarded through the Vice-Chancellor to the Senate for action or enforcement.
7. The decision of the Senate shall be final.

APPENDIX A

HALLS OF RESIDENCE REQUIREMENTS

The following are the minimum required items that a student needs during his/her stay in the Hall of Residence:

- Feeding allowance
- Pillow cases (at least 2)
- Blankets (at least 2)
- Bed sheets 4 x 7 (at least 2)
- Cutlery (Spoons only)
- Plastic Buckets (can be purchased in the school)
- Padlock and key ring
- Torch Light and Batteries
- Re-chargeable Reading Lamp
- Plastic Hangers
- School Bag
- Sweater
- Raincoat/Umbrella
- Toiletries
- Laptop (The student's name should be boldly engraved on it and it should also be registered with the Students' Affairs office on resumption).
- Writing materials
- Sporting wears: track down or short, canvas shoes (sneakers), swimming trunk/suit.

Provisions (EXCLUDING INDOMIE NOODLES)

APPENDIX B

LIST OF PROHIBITED ITEMS IN THE UNIVERSITY

ELECTRICAL/ELECTRONIC DEVICES

- Blenders
- Electric Blankets, Mattresses or Beds
- Electric Boiling Ring
- Electric Kettle
- Hair Dryers
- Microwaves/Rice Cooker/Hot Plates
- Photocopying Machines
- Refrigerators
- Toasters/Sandwich Maker/Computer Games
- Musical Gadgets (Home Theatre, Public Address System, Amplifier, etc.).

FOOD, DRINKING AND COOKING ITEMS

- Alcoholic Drinks
- Noodles
- Raw Food Items
- Cooking Utensils, cutlery, glassware generally

PROHIBITED DRUGS

- All Illicit Drugs
- Cigarettes
- Alcoholic Beverages

WEAPONS OF ANY TYPE

- Knives
- Forks
- Dagger
- **Cutlass (Agricultural Science Students)**
- Firearms of any kind, etc.

OTHERS

- **Binoculars (Engineering Students)**
- Fireworks
- Siren
- Lethal Weapons & Injections
- Hurley Bubbly
- Kerosene Lamps
- Candles, Matches & Gas Lighter
- Face Masks and all forms of camouflages materials are strictly prohibited in the University.

Any other item that may be specified from time to time.

APPENDIX C

PARENTS INDEMNITY FORM

I, (We) of

Address:

.....
.....

Telephone No: E-mail:

Parents/Guardian of (Mr., Miss)

Student of the Department of

of the College of

hereby undertake to indemnify the University of all/any liabilities that may be occasioned at the University by my child/wardin violation of the University code of conduct as laid down in the Afe Babalola University Students' Handbook. And in the consequence thereof, any disciplinary measures meted out to my /our child/ward as a result of violating the provisions of the Students' Handbook shall be accepted by me/us.

I/we also undertake to discharge any financial obligation in respect of my/our child/ward to the University as may be requested of me.

Signature..... Date

Father/Mother/Guardian in the Presence of:

Name:

.....

Signature:.....Occupation:.....

Address:.....

Telephone No:

E-mail:

APPENDIX D

AFE BABALOLA UNIVERSITY RESIDENCY AGREEMENT

Name of Student:

Matriculation No:

College:

Department:

Program:

Session:

Date:

This document was signed by you and accepted by Afe Babalola University (“The University”) upon its making a room allocation, shall constitute the agreement between you and the University pertaining your residency in the University’s Hall of Residence during the session. The University agrees to provide you with the use of room allocated to you on the terms and conditions outlined in Chapter 6 of Rules and Regulations on Residency in the University’s Students’ Handbook.

In addition to, and notwithstanding anything contrary contained in, the Policy on Residency, you agree that the following provisions shall apply to your residency in the University Hall of Residence.

i. Damage to the University Facilities

In the event of any damage done to the University facility within the room, floor, and hall you are allocated, the University reserves the right to surcharge you fully, severally or jointly for such damages resulting from your collective or individual carelessness, negligence or willful misconduct.

ii. Loss of Personal Property/University Facilities

In the event of any loss of any duly registered valuable item or University facility within the room, floor and hall you are allocated, the University reserves the right to surcharge you fully, severally or jointly for such damages resulting from your collective or individual carelessness, negligence or willful misconduct.

iii. Keeping of Valuables

Large sum of money in excess of Two Thousand Naira (N2,000.00) are to be deposited in the banks. All other valuables such as laptops and desktops computers, jewelries, etc. shall be registered in the record book and deposited in safe custody **with the Dean of Students' Affairs**. In the event of loss of any such items not registered or kept as required, the University shall not be responsible for indemnifying such students.

iv. Termination of Residency by the University

The University may terminate this agreement and your right to residency in the Hall of Residence in the event of any material or persistent disregard by you to any of the rules and regulations set forth in the Policy on Residency.

Modification to Policy on Residency: The University reserves the right to revise and amend the Rules and Regulations set forth in the Students' Handbook at any time during the academic session for this agreement.

ADDENDUM

1. Night Crawling

- * Staying out late beyond 10:00pm
- * Doing 'blocking' (meeting a member(s) of the opposite sex) and loitering in the dark

Penalty:

Suspension for two semesters with fine and in extreme cases, expulsion.

2. Unconventional and/or indecent appearance

- * Wearing of bum shorts
- * Wearing of skirt shorter than 2 inches below the knees
- * Putting on nose rings/anklets/more than one ear rings
- * Wearing of see-through dresses
- * Not wearing college colour during school hours
- * Not wearing a piece of tie during school hours
- * Indecent haircut and hairdo (multi-colour hair, tinted hair)
- * Dreadlock, relaxed hair, and unkempt Afro hair style
- * Wearing of beards

Penalty:

Suspension for two semesters with fine and in extreme cases, expulsion.

3. Consumption and/or possession of prohibited substances:

- * Marijuana, Cigarette, Comorado/Colorado, Codeine, and other stimulants are prohibited.

Penalty:

Suspension for 2 semesters with fine and in extreme cases, expulsion.

4. Illicit sexual relationships/activities

- * Unauthorised/unorthodox gathering.

Penalty:

Same as No 1 & 2

5. Fighting and administration of jungle justice on individual and/or group levels either inside or outside the hostels.

Penalty:

Suspension for two semesters with fine and in extreme cases, expulsion.

6. Insubordination to Constituted Authorities:

- * Principal Officers
- * Teaching Staff
- * Non-teaching Staff
- * Students' Affairs Staff
- * Security Staff
- * Porters
- * Other University Staff

Penalty:

Suspension for two semesters with fine and in extreme cases, expulsion.

7. **Illegal Exit and Entry into the University (Exit without proper Exeat)**

Penalty:

Suspension for two semesters with fine and in extreme cases, expulsion.

8. **Lateness/Failure and/or reluctance to attend classes (Day and Evening), congresses, university programmes, etc**

Penalty:

Compulsory psychological sessions plus community service in the first instance and in extreme cases, suspension for two semesters.

9. **Hostel interactions will be subjected to scoring board assessment by porters based on infractions. After falling below 50 points assessments, such student(s) will be referred to the Students' Disciplinary Committee.**

10. **Blackmailing of all sorts**

Penalty:

Compulsory psychological sessions plus suspension for one academic session at the first instance and in extreme cases, expulsion and prosecution.

11. **Being in possession of other people's nude pictures**

Penalty:

Compulsory psychological sessions plus suspension for one academic session at the first instance and in extreme cases, expulsion and prosecution.

12. **Illicit sexual intercourse**

Penalty:

Compulsory psychological sessions plus suspension for one academic session at the first instance and in extreme cases, expulsion.

13. **Theft and fraudulent acts**

Penalty:

Compulsory psychological sessions plus suspension for one academic session at the first instance and in extreme cases, expulsion and prosecution.

14. **Swapping of hostels, accommodation and other assigned school's property**

Penalty:

Compulsory psychological sessions plus suspension for one academic session at the first instance and in extreme cases, expulsion.

15. **Pregnancy, pregnant student and student who impregnates**

Penalty:

Compulsory psychological sessions plus suspension for one academic session at the first instance and in extreme cases, expulsion.

16. Body-piercing

Penalty:

Compulsory psychological sessions plus suspension for one academic session at the first instance and in extreme cases, expulsion.

In addition to the stipulated penalties attached to each of the aforementioned offences, any erring student will still pay a fine of two hundred and fifty thousand naira only (N250,000) as management fee to the university.

APPENDIX E

MATRICULATION OATH

Every new student is expected to matriculate before his/her entry into the academic programme and the community University is recognised.

At the Matriculation Ceremony, students are expected to take the Matriculation Oath, which reads:

“On admission to membership of the Afe Babalola University, Ado-Ekiti, I solemnly and sincerely promise and declare that I will pay due respect and obedience to the Vice Chancellor and other officers of the University and that I will faithfully observe all regulations which may from time to time, be issued by them for the good order and governance of the University. I affirm that I will uphold the University’s three cardinal principles of Industry, Service and Integrity. I also promise and affirm that I will not become a member of any secret cult or organization either in this university or elsewhere throughout my period of studentship in this University. In addition, I faithfully promise to refrain from any act of violence and other action calculated to disrupt the work of the University or likely to bring the University into disrepute. I finally declare that appropriate disciplinary action should be taken against me in accordance with the rules and regulations of this University if I breach any part of this Matriculation Oath. So help me God.

Name:

Department:.....

College:.....

Signature:

Date: